

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held March 4, 2025**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on March 4, 2025. Mayor Todd Alcott called the meeting to order. The invocation was provided by Senior Pastor Tony Woodson of Greater New Vision Inspirational Ministry and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Parrigin, Commissioner Carlos Bailey and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

**AWARDS AND RECOGNITIONS**

The Mayor announced Bowling Green and Warren County were recognized for the second consecutive year as being ranked #1 in economic development for areas with populations under 200,000.

**CITY MANAGER**

Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

South Central Workforce Development Board Vice President of Operations and Special Projects Brian Becker and President/CEO Jon Sowards made brief remarks regarding workforce services and the New American Workforce Navigator position, and provided the City with a continued funding proposal for consideration.

**APPROVAL OF MINUTES**

Regular Meeting February 18, 2025.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Bailey and seconded by Hill to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
                          Voting Nay:   None

Motion to approve the minutes of the regular meeting of February 18, 2025 was approved by unanimous vote.

**REGULAR AGENDA**

**MUNICIPAL ORDER NO. 2025 – 46**

MUNICIPAL ORDER APPROVING THE PROBATIONARY  
APPOINTMENTS OF BOBBY "ALEX" LEE, MARC HARGRAVE  
AND ELIJHAH SMITH TO THE POSITION OF POLICE CADET II IN  
THE POLICE DEPARTMENT

Summary of Municipal Order No. 2025 – 46 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Human Resources Manager Lori Gray reviewed and recommended the appointments of Bobby “Alex” Lee, Marc Hargrave and Elijah Smith to Police Cadet II in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
                          Voting Nay:   None

Municipal Order No. 2025 – 46 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 47

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF DAVID HURT TO THE POSITION OF PARKS FACILITY MAINTAINER II IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2025 – 47 was read by the City Clerk. Motion was made by Bailey and seconded by Bailey for consideration of said Municipal Order. Human Resources Manager Tiara Britt reviewed and recommended the appointment of David Hurt to Parks Facility Maintainer II in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
                          Voting Nay:   None

Municipal Order No. 2025 – 47 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 48

MUNICIPAL ORDER AUTHORIZING THE CONTINUATION OF A CONTRACT WITH U.S. BANK TO PROVIDE BANKING SERVICES FOR AN ADDITIONAL YEAR

Summary of Municipal Order No. 2025 – 48 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval to continue a contract with U.S. Bank to provide banking services for an additional year. This would be the final year to extend the contract. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
                          Voting Nay:   None

Municipal Order No. 2025 – 48 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 49

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE PURCHASE OF AN UNDERWATER DRONE WITH SONAR SYSTEM, ROBOTIC GRABBER AND TRAINING THROUGH A SOLE SOURCE FROM OCEANBOTICS INC. IN THE AMOUNT OF \$100,865

Summary of Municipal Order No. 2025 – 49 was read by the City Clerk. Motion was made by Bailey and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval to purchase an underwater drone with sonar system, robotic grabber and training through a sole source from Oceanbotics Inc. in the amount of \$100,865. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott

Voting Nay: None

Municipal Order No. 2025 – 49 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 50

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING PREMIERONE SOFTWARE ANNUAL MAINTENANCE THROUGH A SOLE SOURCE FROM MOTOROLA SOLUTIONS, INC. IN THE AMOUNT OF \$119,390

Summary of Municipal Order No. 2025 – 50 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval to accept PremierOne Software annual maintenance through a sole source from Motorola Solutions, Inc. in the amount of \$119,390. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott

Voting Nay: None

Municipal Order No. 2025 – 50 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 51

MUNICIPAL ORDER APPROVING THE PURCHASE OF A KUBOTA LOADER/LANDSCAPER WITH ATTACHMENTS IN THE AMOUNT OF \$64,948.09 WITH HOBODY, DYE & READ, INC. THROUGH SOURCEWELL COOPERATIVE PURCHASING CONTRACT

Summary of Municipal Order No. 2025 – 51 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval to purchase a Kubota loader/landscaper with attachments in the amount of \$64,948.09 with Hobdy, Dye & Read, Inc. through Sourcewell Cooperative Purchasing Contract. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott

Voting Nay: None

Municipal Order No. 2025 – 51 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 52

MUNICIPAL ORDER AUTHORIZING A MOWING CONTRACT FOR THE PARKS AND RECREATION DEPARTMENT THROUGH NONCOMPETITIVE NEGOTIATIONS WITH HOPE HOUSE MINISTRIES DBA NEW LEAF IN AN AMOUNT NOT TO EXCEED \$85,360

Summary of Municipal Order No. 2025 – 52 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval of a mowing contract for the Parks and Recreation Department through noncompetitive negotiations with Hope House Ministries dba New Leaf in an amount not to exceed \$85,360. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
                          Voting Nay:   None

Municipal Order No. 2025 – 52 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 53

MUNICIPAL ORDER AUTHORIZING THE CONTINUATION OF A MOWING CONTRACT WITH AFFORDABLE LAWN CARE & PRESSURE WASHING, LLC AND BLUEGRASS LANDSCAPE, LLC IN THE TOTAL AMOUNT NOT TO EXCEED \$401,315.70

Summary of Municipal Order No. 2025 – 53 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of the continuation of a mowing contract with Affordable Lawn Care & Pressure Washing, LLC and Bluegrass Landscape, LLC in the total amount not to exceed \$401,315.70, for the Parks and Recreation and Public Works Departments. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
                          Voting Nay:   None

Municipal Order No. 2025 – 53 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 54

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2025-24 FOR RIVERVIEW DRIVE PEDESTRIAN ISLANDS FROM SCOTT & MURPHY, INC. IN AN AMOUNT NOT TO EXCEED \$129,421.87

Summary of Municipal Order No. 2025 – 54 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2025-24 for Riverview Drive pedestrian islands from Scott & Murphy, Inc. in an amount not to exceed \$129,421.87. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
                          Voting Nay:   None

Municipal Order No. 2025 – 54 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 55

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE 2026 KENTUCKY HIGHWAY SAFETY PROGRAM IN THE AMOUNT OF \$56,094

Summary of Municipal Order No. 2025 – 55 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel recommended

submission of a grant application to the 2026 Kentucky Highway Safety Program in the amount \$56,094. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
                          Voting Nay:   None

Municipal Order No. 2025 – 55 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 56

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE NATIONAL RECREATION AND PARK ASSOCIATION 2025 OUT-OF-SCHOOL-TIME YOUTH MENTORING PROGRAM FOR EDUCATIONAL SUPPLIES AND STAFFING COSTS IN THE AMOUNT OF \$60,000

Summary of Municipal Order No. 2025 – 56 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel recommended submission of a grant application to the National Recreation and Park Association 2025 Out-of-School-Time Youth Mentoring Program for educational supplies and staffing costs in the amount of \$60,000. The grant funds would be used for the Parker Bennett Community Center. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
                          Voting Nay:   None

Municipal Order No. 2025 – 56 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 57

MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AMENDED DEED AND AMENDED RESTRICTIONS AND RIGHT OF FIRST REFUSAL RELATED TO THE PROPERTIES OWNED BY SOUTHERN QUEEN BY BELL VUE, LLC

Summary of Municipal Order No. 2025 – 57 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval for the Mayor to execute an Amended Deed and Amended Restrictions and Right of First Refusal related to the properties owned by Southern Queen by Bell Vue, LLC. It was said the City previously approved the conveyance of three (3) properties, however an amendment was necessary to clarify the Restrictions and Right of First Refusal to include an additional property located at 514 E. 2<sup>nd</sup> Avenue on which a new three-plex apartment building would be constructed. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
                          Voting Nay:   None

Municipal Order No. 2025 – 57 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 58

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF STEVEN BASHAM TO THE BOWLING GREEN-WARREN COUNTY REGIONAL AIRPORT BOARD

Summary of Municipal Order No. 2025 – 58 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Mayor Alcott approved the appointment of Steven Basham to the Bowling Green-Warren County Regional Airport Board. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
                          Voting Nay:   None

Municipal Order No. 2025 – 58 was approved by unanimous vote.

ORDINANCE NO. BG2025 – 3  
(First Reading – Non-Binding)  
ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 4 (ALCOHOLIC BEVERAGE CONTROL), SUBCHAPTER 4-4 (CAUSES FOR REFUSAL TO ISSUE OR RENEW LICENSE AND FOR SUSPENSION OR REVOCATION OF LICENSE) TO REMOVE SECTION 4-4.03 (RESTRICTIONS ON PACKAGE LIQUOR LICENSE) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES

Title and summary of Ordinance No. BG2025 – 3 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the first and non-binding reading of said Ordinance. Meisel explained the City was advised by the Kentucky Department of Alcohol Beverage Control (ABC) that the restrictions in Chapter 4 (Alcoholic Beverage Control) of the Code of Ordinances on package liquor licenses conflict with the Kentucky Revised Statute. He recommended approval to remove the 90% gross receipts rule and the location requirement of 1,000 feet of any similar retail package liquor establishment. Commissioner Bailey asked questions and indicated he disagreed with the State having authority over ABC regulations, therefore he would be voting against the amendments. City Attorney Hillary Hightower explained the current restrictions had never been challenged and with the requirements from the state ABC, it would be in the best interest for the city to amend the ordinance. Once discussion concluded, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Beasley-Brown, Hill, Parrigin and Alcott  
                          Voting Nay:   Bailey

First Reading of Ordinance No. BG2025 – 3 was approved by a majority vote.

ORDINANCE NO. BG2025 – 2  
(Second Reading – Binding)  
ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER TWO TO THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2025

Title and summary of Ordinance No. BG2025 – 2 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

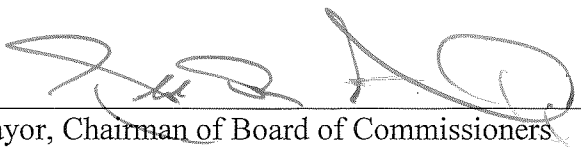
ROLL CALL:           Voting Yea:   Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
                          Voting Nay:   None

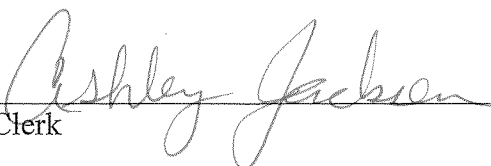
Ordinance No. BG2025 – 2 was adopted by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:30 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: March 18, 2025

APPROVED:   
Mayor, Chairman of Board of Commissioners

ATTEST:   
City Clerk

*Minutes prepared by City Clerk Ashley Jackson*