

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held August 20, 2024**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on August 20, 2024. Mayor Todd Alcott called the meeting to order. Benny Stofer provided the invocation and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Melinda Hill, Commissioner Sue Parrigin, Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, and Mayor Todd Alcott. There was a full quorum of the Board of Commissioners.

AWARDS AND RECOGNITIONS

Mayor Todd Alcott recognized the City Finance Department on receiving the Government Finance Officers Association (GFOA) Award for Outstanding Achievement in Popular Annual Financial Reporting for its Popular Annual Financial Report for 13th consecutive year.

He further acknowledged Operation P.R.I.D.E. and former Bowling Green Mayor Johnny Webb for all their efforts to beautifying I-65 and other corridors of the city.

CITY MANAGER

City Manager Jeffery B. Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

APPROVAL OF MINUTES

Regular Meeting August 6, 2024.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Beasley-Brown to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of August 6, 2024 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2024 – 188

**MUNICIPAL ORDER APPROVING THE PROMOTION OF CONNOR
GRAVES TO THE POSITION OF PARKS FACILITY MAINTAINER II
IN THE PARKS AND RECREATION DEPARTMENT**

Summary of Municipal Order No. 2024 – 188 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Parks and Recreation Director Brent Belcher reviewed and recommended the promotion of Connor Graves to Parks Facility Maintainer

*Note: Minutes are a summary of the discussions; a video recording of this entire meeting is maintained by the Office of City Clerk.

II in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 188 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 189

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF CHRISTINA SMITH TO THE POSITION OF OFFICE ASSOCIATE I IN THE FIRE DEPARTMENT

Summary of Municipal Order No. 2024 – 189 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Human Resources Manager Tiara Britt reviewed and recommended the appointment of Christina Smith to Office Associate I in the Fire Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 189 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 190

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF JAKE WILLIS TO THE POSITION OF ATHLETICS COORDINATOR IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2024 – 190 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Human Resources Manager Tiara Britt reviewed and recommended the appointment of Jake Willis to Athletics Coordinator in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 190 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 191

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION AND ACCEPTANCE OF AN AWARD FOR ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT FUNDS WITH THE U.S. DEPARTMENT OF ENERGY IN AN AMOUNT UP TO \$135,720

Summary of Municipal Order No. 2024 – 191 was read by the City Clerk. Motion was made by Bailey and seconded by Parrigin for consideration of said Municipal Order. City Manager Meisel reviewed and recommended the submission and acceptance of an award for Energy Efficiency and Conservation Block Grant funds with the U.S. Department of Energy in an amount up to \$135,720, for

the purchase of solar panels for the Fire Department. The purchasing item was the next item on the agenda for approval. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 191 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 192

MUNICIPAL ORDER APPROVING THE PURCHASE OF SOLAR PANELS FOR FIRE STATION #8 IN THE AMOUNT OF \$134,775 WITH TRANE U.S. INC. OF LOUISVILLE, KENTUCKY THROUGH OMNIA PARTNERS COOPERATIVE PURCHASING CONTRACT

Summary of Municipal Order No. 2024 – 192 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval to purchase solar panels for Fire Station #8 in the amount of \$134,775 with Trane U.S. Inc. through Omnia Partners Cooperative Purchasing Contract. The funding would be made available through the grant previously approved. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 192 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 193

MUNICIPAL ORDER APPROVING THE PURCHASE OF MOTOROLA RADIOS WITH MOTOROLA SOLUTIONS, INC. OF LOUISVILLE, KENTUCKY IN THE AMOUNT OF \$64,118.64 THROUGH COOPERATIVE PURCHASE UNDER KENTUCKY STATE PRICING CONTRACT

Summary of Municipal Order No. 2024 – 193 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of Motorola Radios with Motorola Solutions, Inc. in the amount of \$64,118.64 through cooperative purchase through Kentucky State Pricing Contract. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 193 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 194

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2025-01 FOR A NETAPP SYSTEM FROM TRACE3, LLC OF IRVINE, CALIFORNIA IN AN AMOUNT NOT TO EXCEED \$392,079.76

Summary of Municipal Order No. 2024 – 194 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and

recommended approval of Bid #2025-01 for NetApp System from TRACE3, LLC in an amount not to exceed \$392,079.76. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 194 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 195

MUNICIPAL ORDER AUTHORIZING AND APPROVING A CONTRACT EXTENSION FOR DEMOLITION AND SINKHOLE REPAIR SERVICES RELATED TO BID #2022-55 FROM SCOTT & RITTER, INC. OF BOWLING GREEN, KENTUCKY IN THE TOTAL AMOUNT NOT TO EXCEED \$130,000

Summary of Municipal Order No. 2024 – 195 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of a contract extension for demolition and sinkhole repair services related to Bid #2022-55 for Scott & Ritter, Inc. in the total amount not to exceed \$130,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 195 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 196

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING A PROPOSAL FROM LOSE DESIGN OF NASHVILLE, TENNESSEE RELATED TO A REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL SERVICES FOR JENNINGS CREEK PARK, BID #2024-55, IN THE AMOUNT OF \$59,000

Summary of Municipal Order No. 2024 – 196 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended the proposal from Lose Design related to a Request for Qualifications (RFQ) for professional services for Jennings Creek Park, Bid #2024-55, in the amount of \$59,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 196 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 197

MUNICIPAL ORDER AUTHORIZING THE PURCHASE OF CONCESSIONS FOR RUSSELL SIMS AQUATIC CENTER THROUGH NONCOMPETITIVE NEGOTIATIONS WITH PERFORMANCE FOODSERVICE OF BOWLING GREEN, KENTUCKY IN AN AMOUNT UP TO \$65,000

Summary of Municipal Order No. 2024 – 197 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval to purchase concessions for Russell Sims Aquatic Center through noncompetitive negotiations with Performance Foodservice in an amount up to \$65,000. The purchase would allow the Parks and Recreation Department to get through the remainder of the 2024 aquatics season and through the 2025 season. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 197 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 198

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF TIM KNIPP TO THE BOWLING GREEN AREA CONVENTION AND VISITORS BUREAU

Summary of Municipal Order No. 2024 – 198 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. The appointment of Tim Knipp to the Bowling Green Area Convention and Visitors Bureau was reviewed and recommended. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 198 was approved by unanimous vote.

ORDINANCE NO. BG2024 – 17

(First Reading – Non-Binding)

ORDINANCE RELATING TO PROPERTY TAX RATES

ORDINANCE SETTING 2024 PROPERTY TAX RATES, FRANCHISE TAX RATES AND IMPROVEMENT ASSESSMENT RATES, AND SETTING FORTH GUIDELINES FOR PAYMENT, PENALTY AND INTEREST

Title and summary of Ordinance No. BG2024 – 17 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the first and non-binding reading of said Ordinance. Assistant City Manager/Chief Financial Officer Katie Schaller-Ward explained the City typically sends out property tax bills in October, however that would now be delayed until the Bowling Green City Schools has its public hearing, which includes a 45 day waiting period. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2024 – 17 was approved by unanimous vote.

ORDINANCE NO. BG2024 – 15
(Second Reading – Binding)
ORDINANCE ANNEXING RIGHT-OF-WAY BY CONSENT

ORDINANCE ANNEXING A TOTAL OF APPROXIMATELY 5.073 ACRES OF RIGHT-OF-WAY LOCATED ALONG U.S. 68-80 (GLASGOW ROAD) FROM THE INTERSECTION OF SUNNYSIDE GOTTS ROAD TO ADVANTAGE DRIVE, WITH PROPERTY PRESENTLY OWNED BY THE KENTUCKY TRANSPORTATION CABINET, WITH SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS

Title and summary of Ordinance No. BG2024 – 15 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Ordinance No. BG2024 – 15 was adopted by unanimous vote.

ORDINANCE NO. BG2024 – 16
(Second Reading – Binding)
ORDINANCE ANNEXING RIGHT-OF-WAY BY CONSENT

ORDINANCE ANNEXING 3.041 ACRES OF PROPERTY LOCATED AT 750 LOVERS LANE PRESENTLY OWNED BY KEVIN AND LYNN KIRBY WITH SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS AND FURTHER APPROVING AN ASSOCIATED ECONOMIC DEVELOPMENT ANNEXATION INCENTIVE AGREEMENT

Title and summary of Ordinance No. BG2024 – 16 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None


Ordinance No. BG2024 – 16 was adopted by unanimous vote.

ADJOURNMENT


There being no further business to come before the Board of Commissioners, at approximately 5:10 p.m., Mayor Alcott declared this meeting adjourned.

(Minutes-Board of Commissioners-August 20, 2024)

ADOPTED: September 3, 2024

APPROVED: 

Mayor, Chairman of Board of Commissioners

ATTEST: 

City Clerk

Minutes prepared by City Clerk Ashley Jackson