

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held February 18, 2025**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on February 18, 2025. Mayor Todd Alcott called the meeting to order and provided the invocation. All present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Melinda Hill and Mayor Todd Alcott. Absent: Commissioner Sue Parrigin. There was a quorum of the Board of Commissioners.

CITY MANAGER

A closed session was requested for the purpose of deliberations on the future acquisition of real property by the City as publicity would likely affect the value of the specific piece of property to be acquired by the City. Motion was made by Hill and seconded by Beasley-Brown to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (b). Mayor Alcott called for a roll call vote.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (b) was approved by unanimous vote.

Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

APPROVAL OF MINUTES

Regular Meeting February 4, 2025.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Bailey and seconded by Hill to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of February 4, 2025 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2025 – 36

MUNICIPAL ORDER APPROVING THE PROBATIONARY
APPOINTMENTS OF NICHOLAS BROCK, TRENTON GOODROE,
MARCUS LUM, ANDERSON “RIO” NAPIER AND EMMA WATKINS
TO THE POSITION OF POLICE CADET II IN THE POLICE
DEPARTMENT

Summary of Municipal Order No. 2025 – 36 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Human Resources Manager Lori Gray reviewed and recommended the appointments of Nicholas Brock, Trenton Goodroe, Marcus Lum, Anderson “Rio” Napier and Emma Watkins to Police Cadet II in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 36 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 37

MUNICIPAL ORDER AUTHORIZING ACCEPTANCE OF A GRANT FOR TRANSPORTATION ALTERNATIVES PROGRAM (TAP) FUNDS AND GRANT AGREEMENT FROM THE COMMONWEALTH OF KENTUCKY TRANSPORTATION CABINET IN THE AMOUNT OF \$107,600 FOR THE RIVERVIEW DRIVE PEDESTRIAN ISLAND PROJECT

Summary of Municipal Order No. 2025 – 37 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel recommended acceptance of a grant for Transportation Alternatives Program (TAP) funds and a grant agreement from the Commonwealth of Kentucky Transportation Cabinet in the amount of \$107,600 for the Riverview Drive pedestrian island project. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 37 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 38

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF AN AMENDED AWARD AND CONTRACT FOR THE KENTUCKY COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS COMMUNITY PROJECT FUND FROM THE KENTUCKY DEPARTMENT FOR LOCAL GOVERNMENT TO BUILD A LIVE-FIRE TRAINING UNIT IN THE AMOUNT OF \$310,022, FOR A TOTAL GRANT AWARD OF \$560,022

Summary of Municipal Order No. 2025 – 38 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel recommended acceptance of an amended award and contract for the Kentucky Community Development Block Grant Coronavirus Community Project Fund from the Kentucky Department for Local Government to build a live-fire training unit in the amount of \$310,022, for a total grant award of \$560,022. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 38 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 39

MUNICIPAL ORDER CONDITIONALLY APPROVING
CONSTRUCTION AND ACCEPTING MAINTENANCE OF BALE OF
KENTUCKY FAMILY LIMITED PARTNERSHIP SUBDIVISION, LOT
15

Summary of Municipal Order No. 2025 – 39 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel recommended conditioned approval and acceptance of construction and maintenance of 3,477 linear feet of roadway and associated sidewalk and storm sewer in the Bale of Kentucky Family Limited Partnership Subdivision, Lot 15. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None

Municipal Order No. 2025 – 39 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 40

MUNICIPAL ORDER APPROVING CONSTRUCTION AND
ACCEPTING MAINTENANCE OF STERLING BUSINESS PARK
SUBDIVISION

Summary of Municipal Order No. 2025 – 40 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel recommended approval and acceptance of construction and maintenance of 3,921 linear feet of roadway and associated sidewalk and storm sewer in the Sterling Business Park Subdivision. It was said the specifications met all standards by the City-County Planning Commission and City Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None

Municipal Order No. 2025 – 40 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 41

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING A
PROPOSAL FROM FORGE FIRE AND COMPANY RELATED TO A
REQUEST FOR PROPOSALS FOR A NEW LIVE BURN FACILITY,
RFP #2025-21, IN AN AMOUNT NOT TO EXCEED \$932,850

Summary of Municipal Order No. 2025 – 41 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval for a proposal from Forge Fire and Company related to a Request for Proposals for a new live burn facility, RFP #2025-21, in an amount not to exceed \$932,850. He explained the grant previously approved by Municipal Order No. 2025-38 would assist in the costs of the purchase. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None

Municipal Order No. 2025 – 41 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 42

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE PURCHASE OF A TRACKER BOAT WITH LIVE SCOPE SYSTEM THROUGH A SOLE SOURCE FROM RENEGADE MARINE AND OUTDOOR IN THE AMOUNT OF \$51,469

Summary of Municipal Order No. 2025 – 42 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval to purchase a Tracker boat with Live Scope System through a sole source from Renegade Marine and Outdoor in the amount of \$51,469. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 42 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 43

MUNICIPAL ORDER APPROVING THE PURCHASE OF A PORTABLE RESTROOM TRAILER FOR LAMPKIN PARK IN THE AMOUNT OF \$62,500 WITH SAFEWARE, INC. THROUGH OMNIA PARTNERS COOPERATIVE PURCHASING CONTRACT

Summary of Municipal Order No. 2025 – 43 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval to purchase a portable restroom trailer for Lampkin Park in the amount of \$62,500 with Safeware, Inc. through Omnia Partners Cooperative Purchasing Contract. The portable restroom trailer was the best option for a temporary use until the tornado shelter and community center was built at the park, and then trailer could be transitioned to another location following the completion. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 43 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 44

MUNICIPAL ORDER AUTHORIZING CHANGE ORDER NO. TWO TO THE CONTRACT WITH SCOTT & RITTER, INC. FOR DEMOLITION AND SINKHOLE REPAIR SERVICES IN THE AMOUNT OF \$200,000, FOR A TOTAL PROJECT COST OF \$385,286.58

Summary of Municipal Order No. 2025 – 44 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of Change Order No. Two to the contract with Scott & Ritter, Inc. for demolition and sinkhole repair services in the amount of \$200,000, for a total project cost of \$385,286.58. The second change order was necessary to get the city through the remainder of the fiscal year, in case of additional needs, following the Singletree Way sinkhole repair needed for Change Order No. One. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2025 – 44 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 45

MUNICIPAL ORDER APPROVING PROCUREMENT OF PROFESSIONAL SERVICES FOR FISCAL YEAR 2025 CORRIDOR IDENTIFICATION AND DEVELOPMENT PROGRAM APPLICATION AND STEP 1 PLANNING WORK AND FURTHER APPROVING EXECUTION OF A CONTRACT FOR SERVICES AMONG AND BETWEEN HDR ENGINEERING, INC., THE CITY OF BOWLING GREEN AND WARREN COUNTY FISCAL COURT

Summary of Municipal Order No. 2025 – 45 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Following the Board of Commissioners special work session and strategic goal planning in January, there was a consensus among the Board of Commissioners to proceed with hiring a consultant and pursuing the first step to pursue a rail corridor or Amtrak through Bowling Green. Meisel recommended approval to procure professional services for Fiscal Year 2025 Corridor Identification and Development Program Application and step 1 planning work and further approving execution of a contract for services among and between HDR Engineering, Inc., the City of Bowling Green and Warren County Fiscal Court. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2025 – 45 was approved by unanimous vote.

ORDINANCE NO. BG2025 – 2
(First Reading – Non-Binding)
ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER TWO TO THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2025

Title and summary of Ordinance No. BG2025 – 2 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for the first and non-binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
First Reading of Ordinance No. BG2025 – 2 was approved by unanimous vote.

CLOSED SESSION

Following a brief recess to clear the Commission Chamber, the Board of Commissioners met at approximately 5:15 p.m. in closed session pursuant to KRS 61.810 (1) (b) as previously approved.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:30 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: March 4, 2025

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: 
City Clerk

Minutes prepared by City Clerk Ashley Jackson