

AGENDA  
BOARD OF COMMISSIONERS  
CITY OF BOWLING GREEN, KENTUCKY  
REGULAR MEETING - CITY HALL  
November 19, 2024, 4:30 p.m.

CALL TO ORDER

INVOCATION/PLEDGE OF ALLEGIANCE

ROLL CALL

AWARDS & RECOGNITIONS

CITY MANAGER COMMENTS

APPROVAL OF MINUTES                      Regular Meeting October 15, 2024

ITEMS FOR CONSIDERATION:

*Municipal Orders require one reading and vote*

1.   Municipal Order No. 2024 – 247      Municipal Order approving the promotions of Josh Hughes to the position of Deputy Police Chief, Geoffrey Gleitz to the position of Assistant Police Chief, Marc Kaiser to the position of Police Captain and Josh Livingston to the position of Police Sergeant in the Police Department
  
2.   Municipal Order No. 2024 – 248      Municipal Order approving the promotion of Mason Michael to the position of Engineer in the Fire Department
  
3.   Municipal Order No. 2024 – 249      Municipal Order approving the probationary appointment of Haley Parrett to the position of Parks Planner in the Parks and Recreation Department
  
4.   Municipal Order No. 2024 – 250      Municipal Order approving the probationary appointment of Curtis Burgin to the position of Parks Facility Maintainer I in the Parks and Recreation Department
  
5.   Municipal Order No. 2024 – 251      Municipal Order approving the probationary appointment of Justin Hicks to the position of System Engineer I in the Information Technology Department

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6. Municipal Order No. 2024 – 252      Municipal Order approving amendments to Appendix C of the Administrative Personnel Policy and Procedures Manual related to the Office Associate II Career Path Program
  
7. Municipal Order No. 2024 – 253      Municipal Order approving the promotion of Lenora McLaughlin to the position of Office Associate II in the Police Department
  
8. Municipal Order No. 2024 – 254      Municipal Order authorizing the acceptance of an award and contract from the Kentucky Division of Emergency Management for Kentucky Hazard Mitigation Grant Program funds in an amount up to \$125,000 for architectural and engineering design of tornado shelters
  
9. Municipal Order No. 2024 – 255      Municipal Order authorizing acceptance of Federal Emergency Management Agency reimbursement funds related to the severe weather event on May 26, 2024, and further authorizing the Mayor to execute a Memorandum of Agreement with the Commonwealth of Kentucky, Department of Military Affairs, Division of Emergency Management
  
10. Municipal Order No. 2024 – 256      Municipal Order approving construction and accepting maintenance of Greystone Subdivision Section 17
  
11. Municipal Order No. 2024 – 257      Municipal Order approving Traffic Signal Construction Cost Sharing Agreement between the City of Bowling Green and Keystone Development Group, LLC
  
12. Ordinance No. BG2024 – 18      ORDINANCE AMENDING CODE OF ORDINANCES  
    *Postponed*      Ordinance amending Chapter 5 (Animals) of the City of  
    (First Reading – Non-Binding)      Bowling Green Code of Ordinances
  
13. Municipal Order No. 2024 – 258      Municipal Order approving the purchase of turnout gear in the amount of \$97,050 with Phoenix Safety Outfitters of Springfield, Ohio through Sourcewell Cooperative Purchasing Contract
  
14. Municipal Order No. 2024 – 259      Municipal Order authorizing and accepting Bid #2025-17 for drill tower refurbishments from NPM LLC of Elizabethtown, Kentucky in an amount not to exceed \$83,500

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15. Municipal Order No. 2024 – 260 Municipal Order authorizing and accepting annual software maintenance services through a sole source from OpenGov, Inc. of San Jose, California in the amount of \$61,017.76
16. Municipal Order No. 2024 – 261 Municipal Order authorizing and accepting a proposal from Trace3, LLC of Irvine, California related to a request for proposals for a password management system, RFP #2025-09, in an amount not to exceed \$90,675 over a three year period
17. Municipal Order No. 2024 – 262 Municipal Order authorizing and accepting Bid #2025-16 for audio/visual replacement project for the Sloan Convention Center from Rexing Consulting Group, LLC of Alvaton, Kentucky in an amount not to exceed \$200,000
18. Municipal Order No. 2024 – 263 Municipal Order authorizing and accepting Bid #2025-15 for bridge and railing replacement and/or restoration project from Luxury Lawn & Landscape of Columbia, Kentucky in an amount not to exceed \$153,000
19. Municipal Order No. 2024 – 264 Municipal Order authorizing a contract through noncompetitive negotiations with MKSK, Inc. of Columbus, Ohio for professional services to develop a 10-Year Parks and Recreation Master Plan in an amount not to exceed \$193,600
20. Municipal Order No. 2024 – 265 Municipal Order authorizing a contract through noncompetitive negotiations with GRW Engineers, Inc. of Lexington, Kentucky in the amount of \$70,286.25 for engineering services for artificial turf sports fields at Lovers Lane Soccer Complex
21. Municipal Order No. 2024 – 266 Municipal Order authorizing a contract through noncompetitive negotiations with Deco Architects, Inc. of Somerset, Kentucky in an amount not to exceed \$85,000 for architectural services for the Paul Walker Pro Shop
22. Municipal Order No. 2024 – 267 Municipal Order approving the reappointments of Gary Counts and Tracy Mosley to the Contractors Licensing Board

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23. Municipal Order No. 2024 – 268      Municipal Order approving the appointments of Yvette Blaha and Dr. Blair Thomas and reappointments of Matt Davis and Dr. Richard Miller to the Human Rights Commission
  
24. Municipal Order No. 2024 – 269      Municipal Order approving and authorizing out-of-town travel expenses for City Manager Jeff Meisel to attend the Kentucky League of Cities Conference in Lexington, Kentucky
  
25. Municipal Order No. 2024 – 270      Municipal Order approving and authorizing out-of-town travel expenses for Mayor Todd Alcott to attend the Kentucky League of Cities Conference in Lexington, Kentucky
  
26. Municipal Order No. 2024 – 271      Municipal Order approving and authorizing out-of-town travel expenses for Commissioner Carlos Bailey to attend the Kentucky League of Cities Conference in Lexington, Kentucky
  
27. Municipal Order No. 2024 – 272      Municipal Order approving and authorizing out-of-town travel expenses for Commissioner Dana Beasley-Brown to attend the Kentucky League of Cities Conference in Lexington, Kentucky
  
28. Municipal Order No. 2024 – 273      Municipal Order approving and authorizing out-of-town travel expenses for Commissioner Melinda Hill to attend the Kentucky League of Cities Conference in Lexington, Kentucky
  
29. Municipal Order No. 2024 – 274      Municipal Order approving and authorizing out-of-town travel expenses for Commissioner Sue Parrigin to attend the Kentucky League of Cities Conference in Lexington, Kentucky
  
30. Municipal Order No. 2024 – 275      Municipal Order authorizing payment to the Warren County Property Valuation Administrator for Fiscal Year 2025
  
31. Ordinance No. BG2024 – 21  
    (Second Reading – Binding)      ORDINANCE AMENDING CODE OF ORDINANCES  
    Ordinance amending Chapter 2 (Administration) of the City of Bowling Green Code of Ordinances related to the creation of Subchapter 2-24 (A BETTER BGKY INC.) a non-profit corporation

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32. Ordinance No. BG2024 – 22  
(Second Reading – Binding)

ORDINANCE RELATING TO BUDGET AMENDMENT  
Ordinance approving Amendment Number One to the City of  
Bowling Green, Kentucky Annual Operating Budget for Fiscal  
Year 2025

PUBLIC COMMENTS

NEXT SCHEDULED MEETING      December 3, 2024

ADJOURNMENT