

FEBRUARY

2025

Caretaker REPORT

DEPARTMENT OF PUBLIC WORKS



67

Professionals



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Environmental Compliance Inspector Courtenay Howell shows off the new Stormwater Public Service Announcement on a Scott Waste truck (3 February)

**PUBLIC WORKS DIRECTOR
ANDY SOUZA**



(270) 393-3657 ANDY.SOUZA@BGKY.ORG



Available on our website
www.bgky.org/publicworks



Operations

Ryan Johnson, Manager
(270) 393-3204

Street Maintenance * Sidewalks * Signals * Signs * Plowing * Road Closures
Leaf Pick-up * Dead Animal Removal * Curb Painting * ROW Trimming * Storm Drains

Summary: Operations completed **107** work orders (144 in January). Operations repaired/installed 0 traffic signals and 48 signs. Zero injection wells were drilled. There were **1.96 miles** of added maintenance from subdivision acceptance this year (6.53 miles for 2024). Operations also trimmed a utility ROW near Meijer and Menards to help prevent vagrancy (4 February).

Current Month (February 2025)



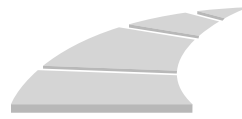
Potholes
Repaired

14



Street
Sweeping
Hours/Miles

42/50



L/ft
Sidewalks
Repaired

41



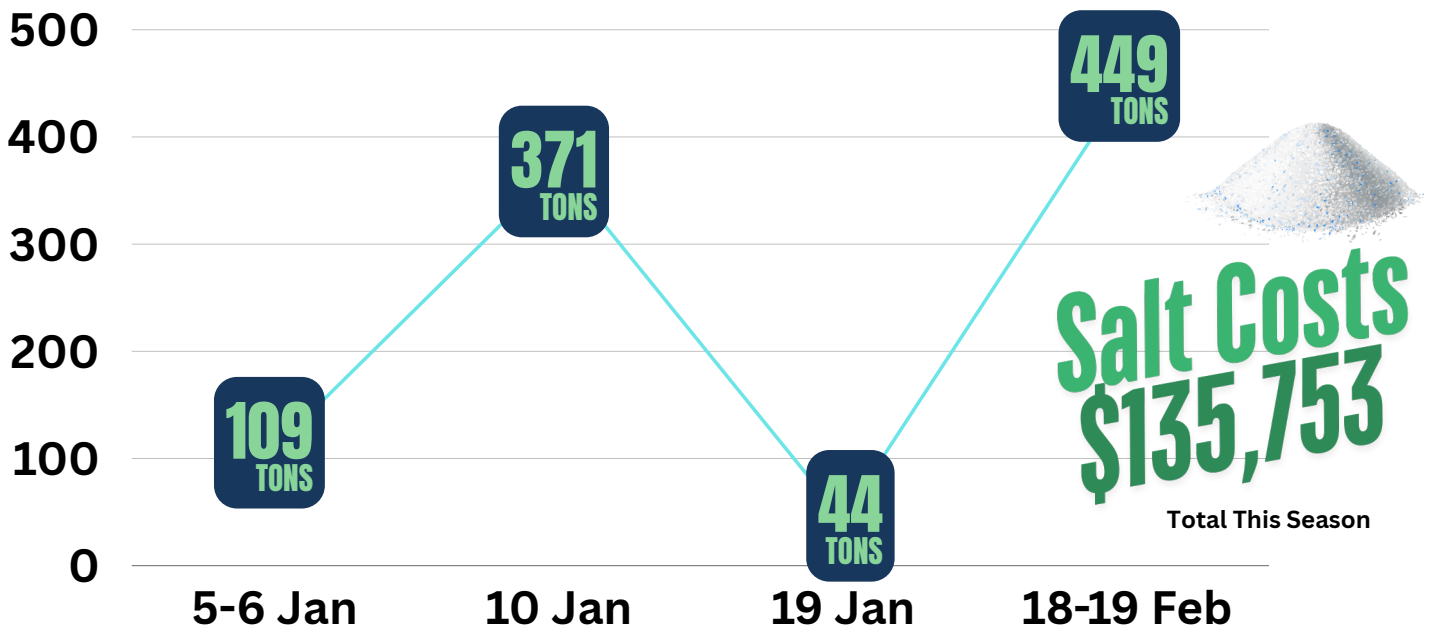
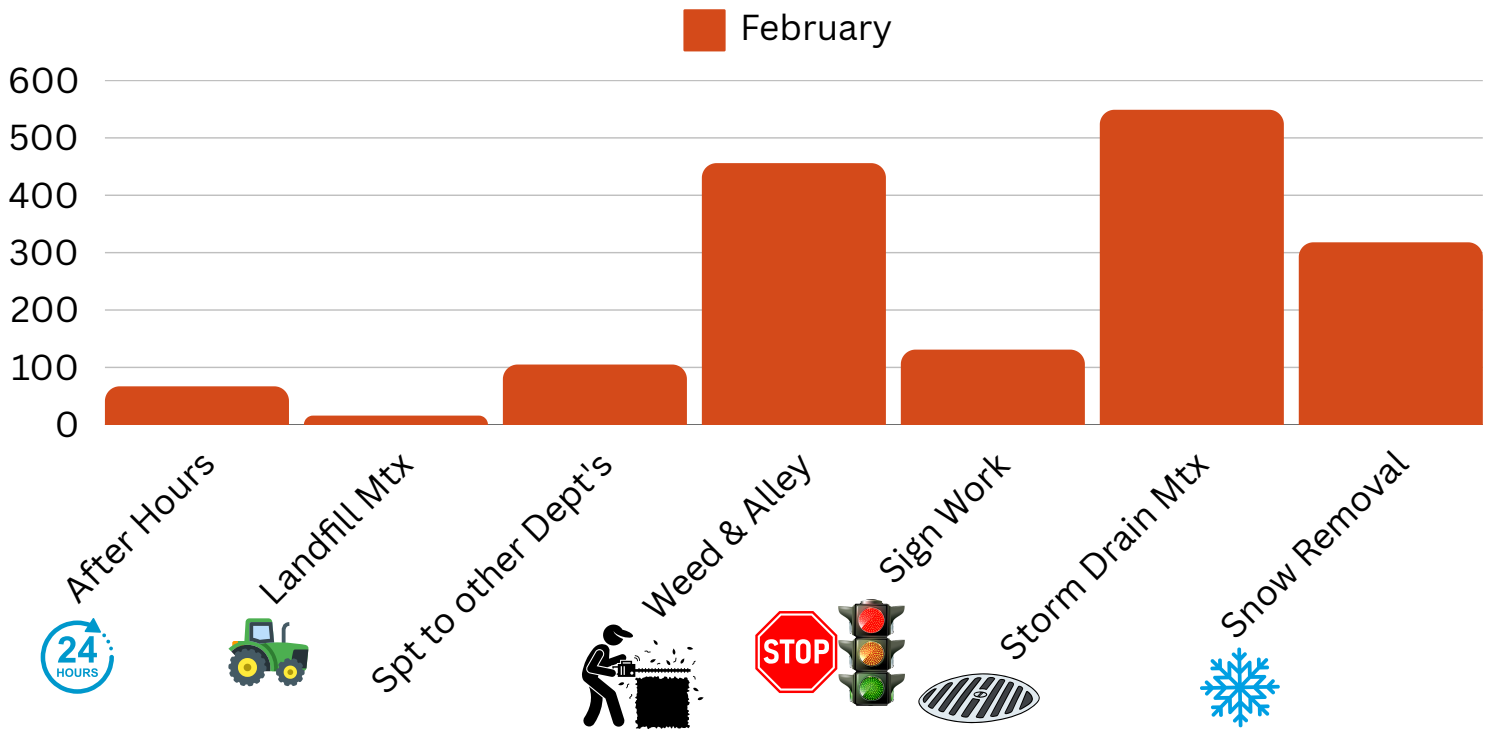
Tons of
Asphalt Used

3.5



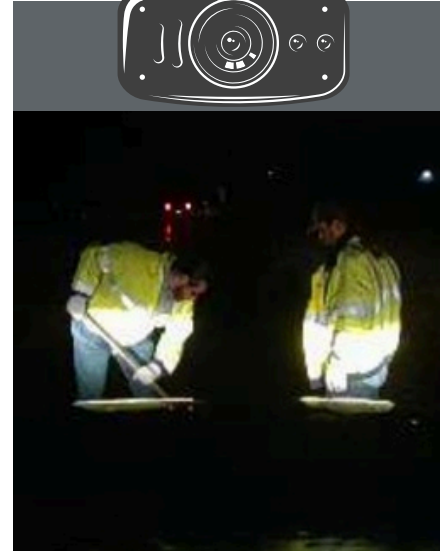
Operations Maintenance Technician II Timmy Cowles leads a team hydroexcavating a sinkhole near St. Andrews Circle. Water was used due to the proximity of exposed utility lines (10 February).

Operations Hours





Pothole Repairs

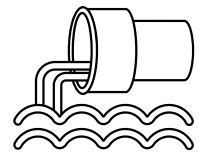


(Left) Operations Maintenance Technicians Kris Keenan and Doug Hoots repair a pothole at Hickory Street and Springhill Ave (25 Feb). (Right) On-Call Technicians Jesse James and Matt White repair a pothole on Smallhouse Road (15 Feb). The photo was captured on the vehicle's dash camera.



Stormwater Repairs

Conducted by Operations







Cross Breeze Ct.	Fallouts around sinkhole box
Crosswinds Golf Course	Fallouts around sinkhole box
Rodeo Dr.	Inlet repair
Cheyenne Dr.	Ditch work
St. Andrews Cir.	Backfill sinkhole, near privacy wall
Josephine St.	Roadway repair



Planning & Design

Melissa Cansler, City Engineer
(270) 393-3212

Plat Reviews * CDR Reviews * Surveyor
Subdivision Inspections * Traffic Planning

			
Plats Reviewed	Subdivision Inspections	ROW Permits	CDR Reviews
4	3	14	19

West End Greenway-Phase 2- The City received grant Funds to continue improvements to pedestrian facilities on the West End of the City. These improvements include the continued 8-10' greenway along Double Springs Rd. and Church Ave. as well as sidewalk along Pearl St. Design is complete and construction is expected to begin later this spring.

Sidewalk Repair bid - Additional efforts on the West End include approximately 1500 square yards of sidewalk slab replacement to eliminate safety trip hazards. Bids were posted on Feb. 27th. Pending award, work will resume this spring.

Highland Way Greenway project- Property acquisition efforts resumed this month and staff sent notices to adjacent property owners making them aware that Arnold Real Estate would soon be contacting them regarding easements necessary to complete the project.

FY25 New Sidewalks - Postcards were mailed to residents on Ridgecrest Way requesting feedback/support for the proposed sidewalk between Smallhouse Road and Rodes Drive which was identified as the current year priority along with Wheatstone Avenue off of Three Springs Road.

Transportation Planning efforts - Coordination continues with the City-County Planning Commission and other stakeholders on the update of the Metropolitan Transportation Plan (MTP) 2050. The consultant lead a progress meeting to share results of the public outreach efforts over the past several months. Congestion and safety continue to be top priorities of city and county residents. As part of this outreach effort, the consultant provided an interactive map that allowed citizens to pinpoint areas of traffic concerns and also identify locations for future projects. Visit <https://greshamsmithplanning.mysocialpinpoint.com/bgwc-2050> to learn more about the project and see some results of the outreach. Project schedule is below.

Project Schedule



In mid-2024, the MPO began the process of developing the MTP. The project's timeline is shown in the schedule graphic below. The planning process is expected to conclude by July 2025.



The Metropolitan Planning Organization (MPO) develops both long- and short-range multimodal transportation plans, selects and approves projects for federal funding based upon local priorities, and develops methods to improve problematic and unsafe corridors in our community. MPOs practice a comprehensive, cooperative, and continuing planning process to carry out the transportation planning process. The 2050 Metropolitan Transportation Plan (MTP) is one of the projects the MPO leads.



(Left) Construction Coordinator II Tyler Phelps completing topographic survey of Highland Way to support in-house design efforts. Tyler is in training to become the city's next Survey Technician I.

(Right) The Planning & Design Division acquired a new speed trailer to assist with citizen concerns about speeding in neighborhoods across the City. The trailer will be deployed for about 2-weeks at time to capture relevant data for each day of the week. This data can also be used to help police enforce speed limits during peak usage times. The following streets have been selected for the initial trial runs.





Construction Coordinator I Journee Wagner inspects stormwater and construction structures for compliance with city ordinances (25 Feb).





(Top) Construction Coordinator I Journee Waggener presents information at the Code Enforcement and Nuisance Board (25 February). (Bottom) Construction Coordinator I Dara Price inspects sidewalks on Covington St (26 February).





Environmental Compliance

Geologist * Sinkholes * Spills * Education * Water Sampling
Matt Powell, Manager
(270) 393-3071

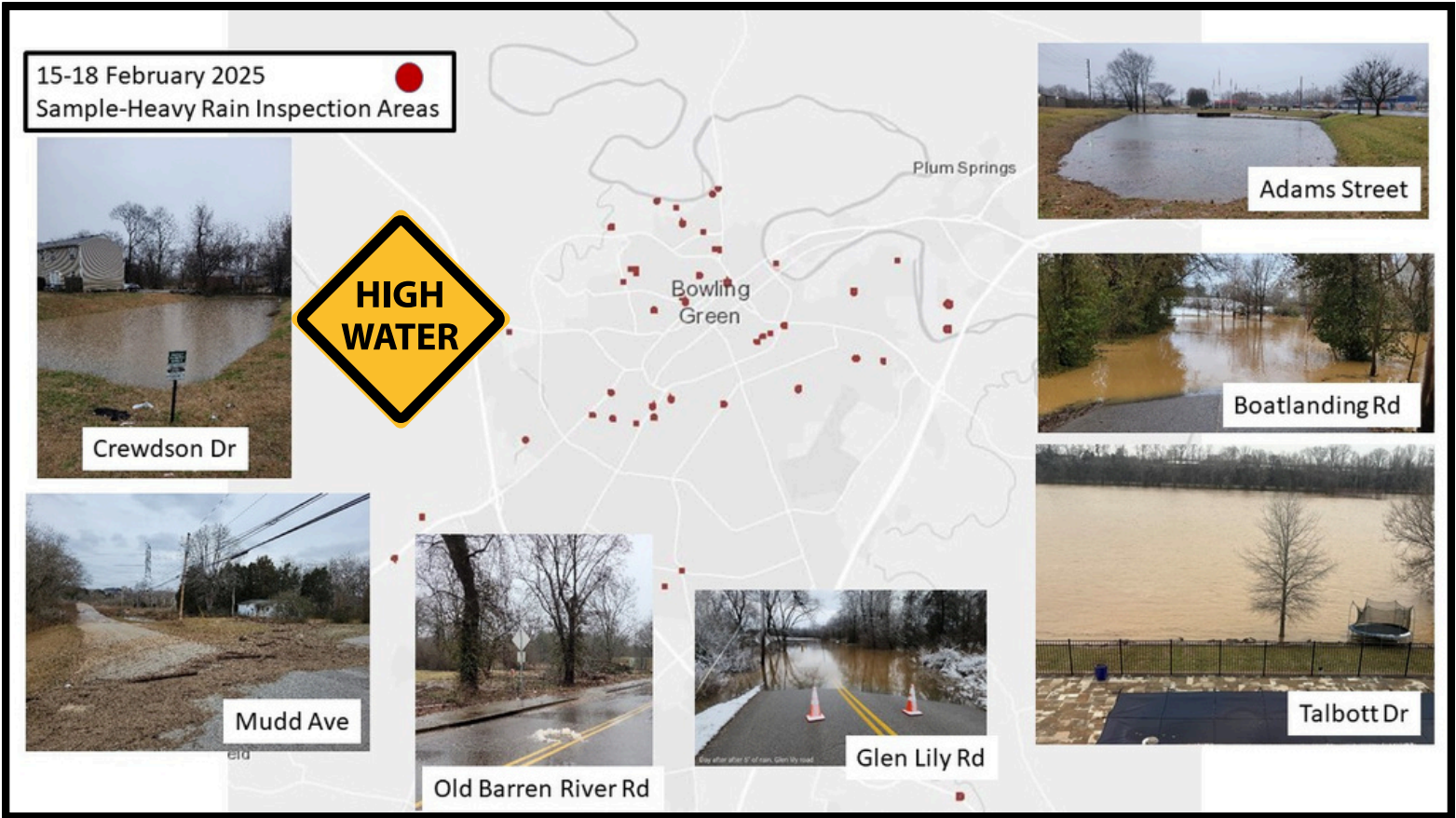


Geologist Nick Lawhon investigated a complaint of dumped cooking grease on Clay Street. TPM was retained to clean up the grease and affected soil (27-February).

Environmental Inspector Matt Wisenden records water elevation during flooding conditions of the Barren River at River Street Bridge (16 February).



Our Environmental team of Matt Wisenden, Courtenay Howell, and Matt Powell traveled to Richmond, Virginia for the International Erosion Control Association Conference. Howell presented with a nationwide panel of enforcement staff on compliance techniques, Powell presented on creating shared capacity between stormwater staff and first responders for spill response. (24-28 February)



Members from the Environmental Compliance, Planning and Design, and Administration Divisions canvassed the city during and after the 15-16 February storms. They inspected known and suspected drainage concerns and recorded their findings.



Environmental Compliance Inspector Courtenay Howell collects data points of high water marks with the divisons new Global Navigation Satellite System device at Phil Moore Park (21 February)



Facilities

Dave Hehner, Manager
(270) 393-3055

Facilities Management * CIP Construction Projects * Climate Control
Pest Management * Snow Removal

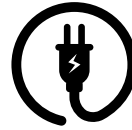
Work Orders
60



Plumbing



HVAC



Electrical



Carpentry



Cleaning

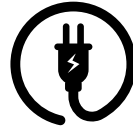
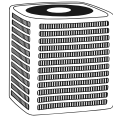


Other

1945	PW Admin	1		2			
1992	PW Ops	1		2		1	Wash Bay Repair \$18,275
1992	PW Fleet	2	1	2	1		Garage Door Repair \$2,250
1907	City Hall	1				3	
1946	CH Annex	2		1	1	3	
1974	NCS		2			1	
1997	BGPD	1	7	1		1	Pump Repair \$3,056
2009	Fire HQ		1			1	
1980	Fire #1		3				Pump Repair \$3,602
1980	Fire #2	1		1			
2001	Fire #3	2		1	1		



Facilities



Plumbing


HVAC

Electrical

Carpentry

Cleaning

Other

2001	Fire #4		2		1		Kitchen renovation bidding
1987	Fire #5	1					
2008	Fire #6		1	1			Garage Door \$3,300
2020	Fire #7		2				
2024	Fire #8	1			1		
1995	Convention Ctr		2				A/V Project Continues
1872	Hobson House	1	1				
1930	White House						
1987	Transit Building				1		
	BGPD Tower Spt						



A Safe Haven Baby Box was installed at Fire Station #6 (26 February)





Fleet

Denise Gilland, Manager
(270) 393-3201

Heavy Duty Truck * Light Duty Trucks & Cars * Police
Fire * ASE Certified Mechanics * Enterprise Fleet Management

Summary

- On 3 February, Fleet processed a repair for Unit 3335 (2023 Police Dodge Charger) for **\$8305.12**. The unit sustained damage when it struck a tow hitch of a vehicle.
- Service Technician Trevor Noble passed his ASE Certification for Suspension & Steering
- New freon filling machine for fleet was approved on 15 February in the amount of **\$7,499**
- Repair turbo unit for unit #2241 (2010 Pierce Pumper Truck, Engine 12) on 24 February in the amount of **\$5,805**

Current Month (February 2025)



Filled

Preventative

Repair

Parts Requests

Work Order

Work Orders

215

62

76



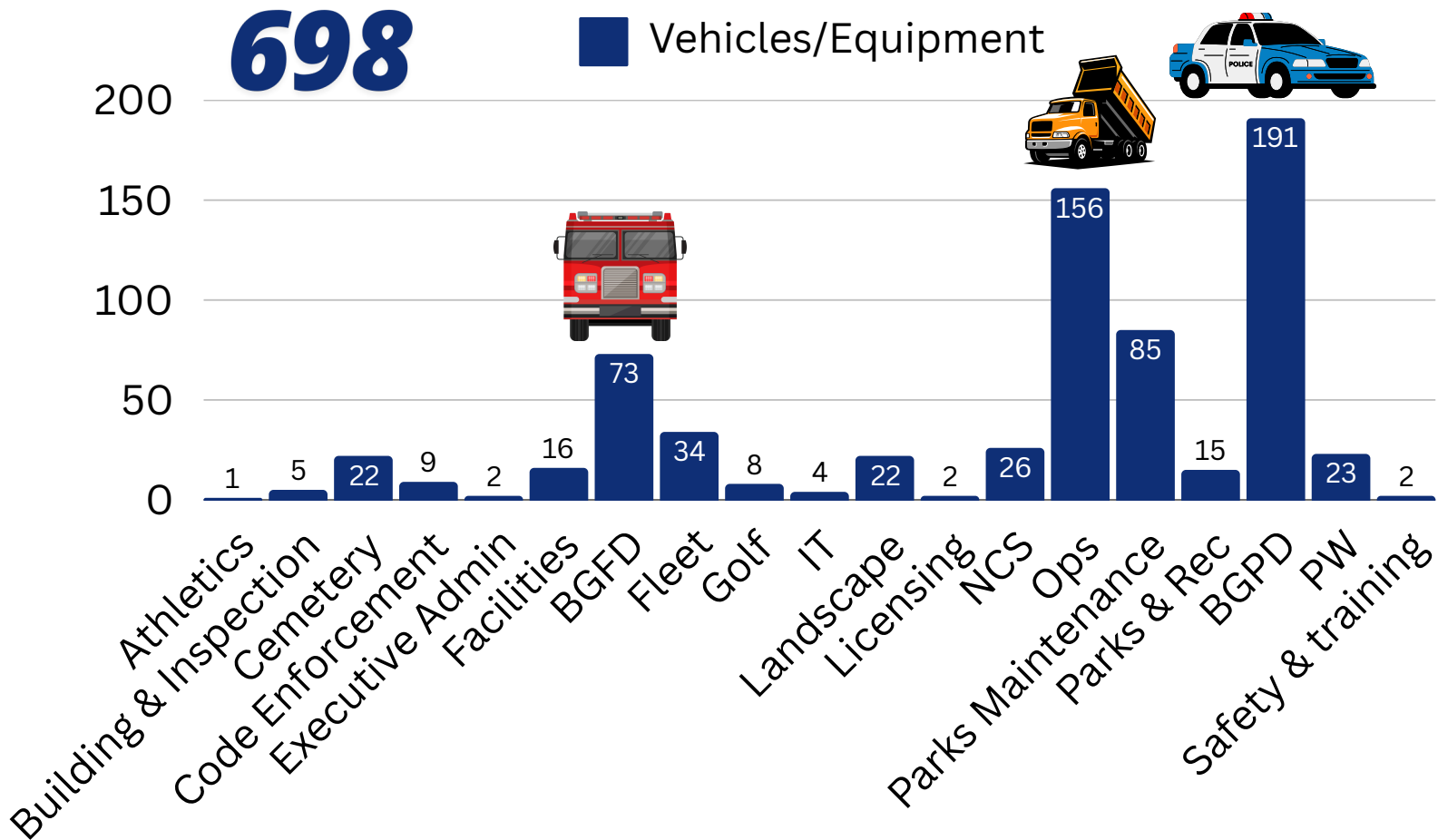
Service Technician Terry Roberts repairs a lawnmower for Parks & Recreation (13 February).



Fleet

Denise Gilland, Manager
(270) 393-3201

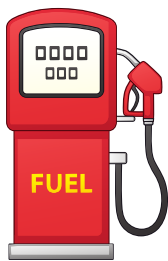
Heavy Duty Truck * Light Duty Trucks & Cars * Police
Fire * ASE Certified Mechanics * Enterprise Fleet Management



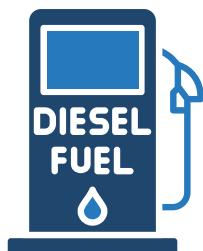
CITY FLEET USAGE



JANUARY 2025



17.9K
Gallons
























3.1K
Gallons



131
Gallons



\$51,764

BGPD	3 	2 	4 
Public Works	5 	2 	
NCS			1 
BGFD	2 	2 	
Operations	2 		1 
Parks Maintenance	4 		
Parks & Rec/Golf	9 		3 
IT		1 	
Fleet	2 	1 	
Safety		1 	
Atheltics	1 		
Code Enforcement/Building Inspection		3 	
Landscape	3 		
Cemetery	2 		

54

L

E

A

S

E

D



Service Technician Nick Updegraff performs a safety inspection on a Go BG Transit Bus (13 February).



Our Fleet Mechanics attended ACDelco provided training to enhance their skills. Training included instruction and hands on opportunities. (25 February)



Administration

Andy Souza, Director
(270) 393-3657

Miles of Subdivision Acceptance (2025)	Sinkholes (2025)	Storm Drainage "Watch List"
1.96 Miles (6.53 in 2024)	Single Tree Way	<ul style="list-style-type: none"> *Josephine St. *Shannon Way *Stubbins St. *Creason St. *Walden Rd. *North Lee Dr *Hartland Ct *Red Maple St.









Executive Assistant Lizette Garcia traveled to Chattanooga, Tennessee, as an American Public Works Association Accreditation Evaluator to assess the city’s adherence to APWA standards (20 February).



Administration

Andy Souza, Director
(270) 393-3657

Surplus Property	Fleet Division	2004 FORD CROWN VIC 4 DR SEDAN UNIT #8088. Asset # 15523. Disposal Method 2. Approved on 6 February. 
Surplus Property	Fleet Division	2013 NISSAN ROGUE COMPACT SUV 4DR FWD UNIT #8101. Asset #17557. Disposal Method 2. Approved on 6 February. 
Surplus Property	Fleet Division	2013 NISSAN ROGUE COMPACT SUV 4DR FWD UNIT #8102. Asset # 17595. Disposal Method 2. Approved on 6 February. 
Surplus Property	Fleet Division	2006 FORD F150 1/2 TON PICKUP EXT CAB 4X4 W BED COVER UNIT #8104. Asset # 16324. Disposal Method 2. Approved on 6 February. 
Surplus Property	Fleet Division	2015 NISSAN NV200 ANIMAL CONTROL VAN UNIT #5120. Asset # 17717. Disposal Method 2. Approved on 6 February. 
Surplus Property	Fleet Division	2016 NISSAN ROGUE AWD MID SIZE SUV AWD UNIT #8110. Asset # 17789. Disposal Method 2. Approved on 6 February. 

Surplus Property

Disposal Method

1

Gov't Transfer

2

Sell at Auction

3

Scrap

4

Trash

5

Nonprofit Transfer

6

Trade

7

Service Animal








8

Sell at Fair Market Value



Administration









Andy Souza, Director
(270) 393-3657

Surplus Property	Fleet Division	2006 FORD F150 CREW-CAB 4X4 PICKUP UNIT #3084. Asset # 16323. Disposal Method 2. Approved on 6 February. 
Surplus Property	Fleet Division	2016 NISSAN ROGUE AWD MID SIZE SUV AWD UNIT #5516. Disposal Method 2. Approved on 6 February. 
Surplus Property	Fleet Division	2015 CHEVROLET K2500 EX SILVERADO 2500 4WD EXT CAB PICKUP UNIT #8082. Asset # 17640. Disposal Method 2. Approved on 6 February. 
Surplus Property	Fleet Division	2016 FORD F150 4X4 SC 1/2 TON CREW CAB 4WD PICKUP UNIT #5522. Asset # 17841. Disposal Method 2. Approved on 6 February. 
Surplus Property	Fleet Division	2016 FORD F150 4X4 SC 1/2 TON CREW CAB 4WD PICKUP UNIT #8094. Asset # 17838. Disposal Method 2. Approved on 6 February. 
Surplus Property	Fleet Division	2016 DODGE 2500 4X4 CREW 3/4 TON CREW CAB 4X4 PICKUP UNIT #8114. Disposal Method 2. Approved on 6 February. 
Surplus Property	Fleet Division	2015 DODGE 2500 4X4 CREW 3/4 TON 4WD CREW CAB PICKUP UNIT #4111. Asset # 17661. Disposal Method 2. Approved on 6 February. 
Training	Admin, Ops and ECD	Andy Souza, Matt Powell and Ryan Johnson attended the Planning for Disaster Debris Management course (MGT-460), .6 CEU on 6 February.
Subdivision Acceptance	Planning & Design Division	The Board of Commissioners approved Municipal Order 2025-39 for the conditional acceptance of Bale of Kentucky Family Limited Partnership Subdivision, Lot 15 on 19 February.



Administration




Andy Souza, Director
(270) 393-3657

<p>Subdivision Acceptance</p>	<p>Planning & Design Division</p>	<p>The Board of Commisioners approved Municipal Order 2025-40 for the acceptance of Sterling Business Park Subdivision on 19 February.</p>
<p>Contract Change Order</p>	<p>Planning & Design Division</p>	<p>The Board of Commisioners approved Municipal Order 2025-44 authorizing Change Order No. Two to the contract with Scott & Ritter, Inc. for demolition and sinkhole repair services in the amount of \$200,000, for a total project cost of \$385,286.58 on 19 February.</p>
<p>Surplus Property</p>	<p>Fleet Division</p>	<p>2011 Ford Crown Victoria, UNIT #3177. Disposal Method 6. Approved on 25 February. </p>
<p>Surplus Property</p>	<p>Fleet Division</p>	<p>2011 Ford Crown Victoria, UNIT #3176. Disposal Method 6. Approved on 25 February. </p>
<p>Surplus Property</p>	<p>Fleet Division</p>	<p>2010 Ford Crown Victoria, UNIT #3172. Disposal Method 6. Approved on 25 February. </p>
<p>Surplus Property</p>	<p>Fleet Division</p>	<p>2010 Ford Crown Victoria, UNIT #3170. Disposal Method 6. Approved on 25 February. </p>
<p>Surplus Property</p>	<p>Fleet Division</p>	<p>2009 Ford Crown Victoria, UNIT #3163. Disposal Method 6. Approved on 25 February. </p>
<p>Surplus Property</p>	<p>Fleet Division</p>	<p>2014 Chevy Impala, UNIT #3190. Disposal Method 6. Approved on 25 February. </p>
<p>Surplus Property</p>	<p>Fleet Division</p>	<p>2014 Chevy Impala, UNIT #3189. Disposal Method 6. Approved on 25 February. </p>
<p>Surplus Property</p>	<p>Fleet Division</p>	<p>2009 Chevy Impala, UNIT #3167. Disposal Method 6. Approved on 25 February. </p>



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<p>Surplus Property</p>	<p>Fleet Division</p>	<p>2014 Chevy Impala, UNIT #3188. Disposal Method 6. Approved on 25 February.</p> 
<p>Surplus Property</p>	<p>Fleet Division</p>	<p>2009 Ford Crown Victoria, UNIT #3158. Disposal Method 6. Approved on 25 February.</p> 
<p>Surplus Property</p>	<p>Fleet Division</p>	<p>2008 Ford Crown Victoria, UNIT #3143. Disposal Method 6. Approved on 25 February.</p> 
<p>Surplus Property</p>	<p>Fleet Division</p>	<p>2008 Ford Crown Victoria, UNIT #3139. Disposal Method 6. Approved on 25 February.</p> 