

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held April 16, 2024**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on April 16, 2024. Mayor Todd Alcott called the meeting to order. Remarks were made by Shalana and Shatavia Page related to the growing needs for inclusive accommodations. Chris Page provided the invocation and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Melinda Hill, Commissioner Sue Parrigin, Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

AWARDS AND RECOGNITIONS

City Manager Jeffery B. Meisel recognized the Bowling Green Fire Department, Parks and Recreation Department and Public Works Department for a job well done at a recent fire at Valor Oil.

CITY MANAGER

Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

Also, a closed session was requested for the purpose of discussion of proposed litigation on behalf of the City related to acquiring land for road expansion, and action may follow. Motion was made by Parrigin and seconded by Bailey to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (c). Mayor Alcott called for a roll call vote.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (c) was approved by unanimous vote.

APPROVAL OF MINUTES

Regular Meeting March 19, 2024.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of March 19, 2024 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2024 – 58

MUNICIPAL ORDER APPROVING THE PROMOTIONS OF ESMIR FERIZOVIC AND BRYAN KOZAK TO THE POSITION OF CAPTAIN AND STEPHEN ESTES, JOSEPH HERNANDEZ, GREG HOLLIS, TRAVIS KEOWN, TAYLOR KISER AND ROY RODGERS TO THE POSITION OF ENGINEER IN THE FIRE DEPARTMENT

Summary of Municipal Order No. 2024 – 58 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Fire Chief Justin Brooks reviewed and recommended the promotions of Esmir Ferizovic and Bryan Kozak to the position of Captain and Stephen Estes, Joseph Hernandez, Greg Hollis, Travis Keown, Taylor Kiser and Roy Rodgers to the position of Engineer in the Fire Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 58 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 59

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF MATTHEW PHILLIPS AND JUSTIN SANDERS TO THE POSITION OF POLICE OFFICER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2024 – 59 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Human Resources Manager Lori Gray reviewed and recommended the appointments of Matthew Phillips and Justin Sanders to Police Officer in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 59 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 60

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF ROSHON HOLLEY AND CAIDEN HUMPHREY TO THE POSITION OF OPERATIONS TECHNICIAN I IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2024 – 60 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Human Resources Manager Lori Gray reviewed and recommended the appointments of RoShon Holley and Caiden Humphrey to Operations Technician I in the Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 60 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 61

MUNICIPAL ORDER AUTHORIZING RENEWAL OF BID #2023-48
FOR FIRE DEPARTMENT EQUIPMENT FROM VARIOUS
VENDORS IN THE TOTAL AMOUNT NOT TO EXCEED \$200,000

Summary of Municipal Order No. 2024 – 61 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approving the renewal of Bid #2023-48 for Fire Department equipment from various vendors in the total amount not to exceed \$200,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 61 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 62

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE
PURCHASE OF USDD EQUIPMENT FOR FIRE STATION 5
THROUGH A SOLE SOURCE FROM US DIGITAL DESIGNS, INC.
OF TEMPE, ARIZONA IN THE AMOUNT OF \$55,062.69

Summary of Municipal Order No. 2024 – 62 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval to purchase USDD equipment for Fire Station 5 through a sole source from US Digital Designs, Inc. in the amount of \$55,062.69. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 62 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 63

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2024-
31 FOR TRANSIT BUSES FROM MODEL 1 COMMERCIAL
VEHICLES, INC. OF INDIANAPOLIS, INDIANA IN AN AMOUNT
NOT TO EXCEED \$1,413,785

Summary of Municipal Order No. 2024 – 63 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2024-31 transit buses from Model 1 Commercial Vehicles, Inc. in an amount not to exceed \$1,413,785. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 63 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 64

MUNICIPAL ORDER AUTHORIZING AND APPROVING
REVISIONS TO THE HOUSING CHOICE VOUCHER PROGRAM
ANNUAL PLAN AND ADMINISTRATIVE PLAN

Summary of Municipal Order No. 2024 – 64 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval to revise the Housing Choice Voucher Program Annual Plan and Administrative Plan. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 64 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 65

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN
APPLICATION FOR HOMELAND SECURITY GRANT FUNDS
THROUGH THE KENTUCKY OFFICE OF HOMELAND SECURITY
FOR THE PURCHASE OF TRAINING EQUIPMENT FOR THE FIRE
DEPARTMENT IN THE AMOUNT OF \$32,656.67

Summary of Municipal Order No. 2024 – 65 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval to submit a grant application for funding through the Kentucky Office of Homeland Security for the purchase of training equipment for the Fire Department in the amount of \$32,656.67, with no local match. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 65 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 66

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN
APPLICATION FOR HOMELAND SECURITY GRANT FUNDS
THROUGH THE KENTUCKY OFFICE OF HOMELAND SECURITY
FOR THE PURCHASE OF SECURITY CAMERA TECHNOLOGY
FOR THE POLICE DEPARTMENT IN THE AMOUNT OF \$61,500

Summary of Municipal Order No. 2024 – 66 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval to submit a grant application for funding through the Kentucky Office of Homeland Security for the purchase of security camera technology for the Police Department in the

amount of \$61,500, with no local match. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 66 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 67

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN IMPLEMENTATION APPLICATION FOR CLIMATE POLLUTION REDUCTION GRANTS PROGRAM TO THE U.S. ENVIRONMENTAL PROTECTION AGENCY IN AN AMOUNT UP TO \$49,999,999

Summary of Municipal Order No. 2024 – 67 was read by the City Clerk. Motion was made by Bailey and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval to submit a grant application for Climate Pollution Reduction Grants Program to the U.S. Environmental Protection Agency in an amount up to \$49,999,999. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 67 was approved by unanimous vote.

ORDINANCE NO. BG2024 – 5

(First Reading – Non-Binding)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A PORTION OF A TRACT OF LAND CONTAINING 0.1388 ACRE FROM MHP (MOBILE HOME PARK) AND HB (HIGHWAY BUSINESS) TO HB (HIGHWAY BUSINESS) AND MHP (MOBILE HOME PARK) LOCATED ON A PORTION OF PROPERTY AT 1823 MORGANTOWN ROAD PRESENTLY OWNED BY 231 REAL ESTATE, LLC

Title and summary of Ordinance No. BG2024 – 5 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for the first and non-binding reading of said Ordinance. Meisel explained the rezoning was a unanimous recommendation from the City-County Planning Commission. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2024 – 5 was approved by unanimous vote.

ORDINANCE NO. BG2024 – 6

(First Reading – Non-Binding)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 1.3320 ACRES FROM HI (HEAVY INDUSTRIAL) TO HB (HIGHWAY BUSINESS) LOCATED AT 2950 AND 0 FITZGERALD INDUSTRIAL

DRIVE PRESENTLY OWNED BY JERRY E. BAKER FOUNDATION,
INC.

Title and summary of Ordinance No. BG2024 – 6 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for the first and non-binding reading of said Ordinance. Meisel explained the rezoning was a unanimous recommendation from the City-County Planning Commission. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2024 – 6 was approved by unanimous vote.

ORDINANCE NO. BG2024 – 7
(First Reading – Non-Binding)
ORDINANCE AMENDING ZONING ORDINANCE

ORDINANCE AMENDING ARTICLES 3, 4, 5, 6 AND 8 OF THE
ZONING ORDINANCE FOR THE CITY OF BOWLING GREEN,
KENTUCKY AS RECOMMENDED BY THE CITY-COUNTY
PLANNING COMMISSION

Title and summary of Ordinance No. BG2024 – 7 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the first and non-binding reading of said Ordinance. Meisel explained the zoning text amendments for Articles, 3, 4, 5, 6 and 8 were approved by a unanimous recommendation from the City-County Planning Commission. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2024 – 7 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 68

MUNICIPAL ORDER APPROVING CONSTRUCTION AND
ACCEPTING MAINTENANCE OF PRODUCTION AVENUE AND
PROSPERITY LANE IN THE KENTUCKY TRANSPARK SECTIONS
4 AND 5

Summary of Municipal Order No. 2024 – 68 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel recommended approval and acceptance of construction and maintenance of 9,582 linear feet of roadway and associated sidewalk and storm sewer at Production Avenue and Prosperity Lane in the Kentucky Transpark. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 68 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 69

MUNICIPAL ORDER APPROVING AND AUTHORIZING EXECUTION OF A LEASE AGREEMENT FOR A PORTION OF THE GLEN LILY LANDFILL PROPERTY

Summary of Municipal Order No. 2024 – 69 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel recommended approval of a lease agreement for a total of 5.5 acres of property at Glen Lily Landfill to compost organic material with O’Connell Enterprises LLC d/b/a Compost Bowling Green. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 69 was approved by unanimous vote.

ORDINANCE NO. BG2024 – 8

(First Reading – Non-Binding)

ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER THREE TO THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2024

Title and summary of Ordinance No. BG2024 – 8 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for the first and non-binding reading of said Ordinance. Meisel recommended approval of Amendment Number Three of the Fiscal Year 2024 Annual Operating Budget. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2024 – 8 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 70

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF PAMELA NAPIER AND BARRY PRUITT TO THE BOWLING GREEN AUDIT COMMITTEE

Summary of Municipal Order No. 2024 – 70 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Mayor Alcott recommended the reappointments of Pamela Napier and Barry Pruitt to the Audit Committee, and with no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 70 was approved by unanimous vote.

PRESENTATION

A presentation was provided by Addiction Recovery Care (ARC) related to Crisis to Career Program.

CLOSED SESSION

Following a brief recess to clear the Commission Chamber, the Board of Commissioners met at approximately 6:15 p.m. in closed session pursuant to KRS 61.810 (1) (c) as previously approved.

OPEN SESSION

Following a closed session at 6:30 p.m., the Board of Commissioners agreed to add Municipal Order No. 2024 – 71 to the agenda. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Municipal Order No. 2024 – 71 was added to the agenda by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 71

MUNICIPAL ORDER AUTHORIZING INITIATION OF EMINENT DOMAIN PROCEEDINGS TO ACQUIRE 7.09 ACRES OF LAND IN FEE SIMPLE, PERMANENT EASEMENTS IN THE TOTAL AMOUNT OF 208,359 SQUARE FEET, AND TEMPORARY EASEMENTS IN THE TOTAL AMOUNT OF 28,946 SQUARE FEET FROM A TRACT OF REAL ESTATE ADDRESSED AS 1225 OAKLAND ROAD AND OWNED BY VIRGINIA ROBERTSON, DECEASED

Summary of Municipal Order No. 2024 – 71 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

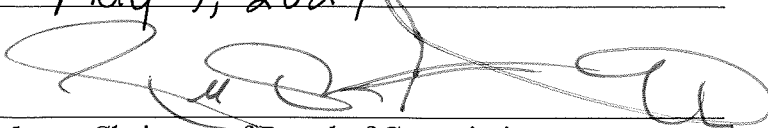
ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Municipal Order No. 2024 – 71 was approved by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 6:35 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: May 7, 2024

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: 
City Clerk

Minutes prepared by City Clerk Ashley Jackson