

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held May 7, 2024**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on May 7, 2024. Mayor Todd Alcott called the meeting to order. Associate Minister Kenneth Hardaway of Lively Stone Church South provided the invocation and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Sue Parrigin, Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown and Mayor Todd Alcott. Absent: Commissioner Melinda Hill. There was a quorum of the Board of Commissioners.

AWARDS AND RECOGNITIONS

City Manager Jeffery B. Meisel mentioned it was International Municipal Clerks Week and recognized the City Clerk's Office, which includes City Clerk Ashley Jackson, Assistant City Clerk Hope Spiller and Records Management Coordinator Jen Edwards. The Mayor presented the staff with challenge coins and expressed gratitude for their contribution to the City.

It was also said it was Building Safety Month and he thanked the Building Division and Fire Department for its work and dedication on behalf of the City.

CITY MANAGER

A closed session was requested for the purpose of discussion about the future acquisition of real property by the City as publicity would likely affect the value of the specific piece of property to be acquired and for discussions of pending litigation on behalf of the City. Motion was made by Parrigin and seconded by Bailey to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (b) and (c). Mayor Alcott called for a roll call vote.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (b) and (c) was approved by unanimous vote.

The City Manager reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

Mr. Meisel expressed condolences to the family and friends following the recent passing of Parks and Recreation Landscape Division employee Anthony Graves. Co-worker and friend Jay Dougherty of the Landscape Division made remarks in memory of Mr. Graves. A moment of silence was held in his honor and a prayer was led by Meisel.

APPROVAL OF MINUTES

Regular Meeting April 16, 2024.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Bailey and seconded by Beasley-Brown to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of April 16, 2024 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2024 – 72

MUNICIPAL ORDER APPROVING THE PROMOTION OF TREVOR KIRBY TO THE POSITION OF PARKS FACILITY MAINTAINER II IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2024 – 72 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Parks and Recreation Director Brent Belcher reviewed and recommended the promotion of Trevor Kirby to Parks Facility Maintainer II in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 72 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 73

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF JAMES HICKEY TO THE POSITION OF CRIME ANALYST IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2024 – 73 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Human Resources & Risk Management Director Erin Hulsey reviewed and recommended the appointment of James Hickey to Crime Analyst in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 73 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 74

MUNICIPAL ORDER APPROVING AN AGREEMENT WITH KENTUCKY INFRASTRUCTURE AUTHORITY ON BEHALF OF BOWLING GREEN MUNICIPAL UTILITIES FOR THE NORTH INDUSTRIAL PARK FORCE MAIN PROJECT IN THE AMOUNT OF \$8,616,000

Summary of Municipal Order No. 2024 – 74 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. City Manager Meisel reviewed and recommended the agreement with Kentucky Infrastructure Authority (KIA) on behalf of Bowling Green Municipal Utilities (BGMU) for the Kentucky Transpark force main project in

the amount of \$8,616,000. He explained BGMU would be responsible for the funding and KIA requires the City to be the legal entity for the loan award. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 74 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 75

MUNICIPAL ORDER APPROVING AND AUTHORIZING CONVEYANCE OF PROPERTY BY INTER-MODAL TRANSPORTATION AUTHORITY, INC. TO VM-K LLC AND THE EXECUTION OF THE PARTIAL CANCELLATION AND RELEASE OF GROUND LEASE AGREEMENT, AMENDED AND RESTATED GROUND LEASE, CONTRACT, LEASE AND OPTION, FIRST SUPPLEMENTAL CONTRACT, LEASE AND OPTION, AND SECOND SUPPLEMENTAL CONTRACT, LEASE AND OPTION

Summary of Municipal Order No. 2024 – 75 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended the conveyance of property by the ITA for VM-K LLC and authorization of the Partial Cancellation and Release of Ground Lease Agreement, Amended and Restated Ground Lease, Contract, Lease and Option, First Supplemental Contract, Lease and Option, and Second Supplemental Contract, Lease and Option. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 75 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 76

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING A PROPOSAL FROM SCOTT & MURPHY, INC. OF BOWLING GREEN, KENTUCKY RELATED TO A REQUEST FOR PROPOSALS FOR COLLEGE STREET STREETScape DESIGN AND BUILD, RFP #2024-38, IN AN AMOUNT NOT TO EXCEED \$207,275

Summary of Municipal Order No. 2024 – 76 was read by the City Clerk. Motion was made by Bailey and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval of RFP #2024-38 for College Street streetscape design and build from Scott & Murphy, Inc. in an amount not to exceed \$207,275. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 76 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 77

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2024-33 FOR TRANSIT FACILITY RENOVATION PROJECT FROM SUNBELT CONSTRUCTION, INC. OF BOWLING GREEN, KENTUCKY IN AN AMOUNT NOT TO EXCEED \$1,788,000

Summary of Municipal Order No. 2024 – 77 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2024-33 for transit facility renovation project from Sunbelt Construction, Inc. in an amount not to exceed \$1,788,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 77 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 78

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2024-40 FOR FIREWALLS FROM TRACE3, LLC OF IRVINE, CALIFORNIA IN AN AMOUNT NOT TO EXCEED \$126,698.78

Summary of Municipal Order No. 2024 – 78 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2024-40 for firewalls from Trace3, LLC in an amount not to exceed \$126,698.78. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 78 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 79

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2024-41 FOR NETWORKING EQUIPMENT FROM TRACE3, LLC OF IRVINE, CALIFORNIA IN AN AMOUNT NOT TO EXCEED \$227,550.47

Summary of Municipal Order No. 2024 – 79 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2024-41 for networking equipment from Trace3, LLC in an amount not to exceed \$227,550.47. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 79 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 80

MUNICIPAL ORDER AUTHORIZING SUBMISSION OF A LAND AND WATER CONSERVATION FUND OUTDOOR RECREATION LEGACY PARTNERSHIP PROGRAM GRANT APPLICATION TO THE NATIONAL PARK SERVICE IN THE AMOUNT OF \$3,640,000 FOR BARREN RIVER WHITEWATER PARK

Summary of Municipal Order No. 2024 – 80 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval to submit a grant application for funding through the Land and Water Conservation Fund Outdoor Recreation Legacy Partnership Program grant to the National Park Service for a Barren River Whitewater Park in the amount of \$3,640,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 80 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 81

MUNICIPAL ORDER APPROVING THE FIVE YEAR CONSOLIDATED PLAN FOR YEARS 21-25, WHICH INCLUDES THE NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN, ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE, CITIZENS PARTICIPATION PLAN AND A RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN, AND FURTHER APPROVING THE ANNUAL ACTION PLAN FOR YEAR 21 FOR COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT FUNDING AND AUTHORIZING SUBMISSION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Summary of Municipal Order No. 2024 – 81 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of the Five Year Consolidated Plan for Years 21-25, Annual Action Plan for Year 21 for Community Development Block Grant entitlement funding and authorizing submission to the U.S. Department of Housing and Urban Development. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 81 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 82

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR FUNDING THROUGH THE FISCAL YEAR 2024 LAW ENFORCEMENT MENTAL HEALTH AND WELLNESS ACT IMPLEMENTATION PROJECTS FROM THE U.S. DEPARTMENT OF JUSTICE IN AN AMOUNT UP TO \$200,000

Summary of Municipal Order No. 2024 – 82 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval to submit a grant application for funding through the Fiscal Year 2024 Law Enforcement Mental Health and Wellness Act implementation projects from the U.S. Department of Justice in an amount up to \$200,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 82 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 83

MUNICIPAL ORDER AUTHORIZING AND APPROVING
COVERAGE BY COMPANION LIFE FOR EMPLOYEE HEALTH
CARE SPECIFIC STOP-LOSS INSURANCE COVERAGE FOR
FISCAL YEAR 2025

Summary of Municipal Order No. 2024 – 83 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval of employee health care specific stop-loss insurance coverage for Fiscal Year 2025 with Companion Life. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 83 was approved by unanimous vote.

ORDINANCE NO. BG2024 – 9

(First Reading – Non-Binding)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 15 (BUSINESS AND
GENERAL REGULATIONS) OF THE CITY OF BOWLING GREEN
CODE OF ORDINANCES RELATED TO REMOVAL OF
SUBCHAPTER 15-2 (GASOLINE AND DIESEL FUEL PURCHASES)

Title and summary of Ordinance No. BG2024 – 9 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for the first and non-binding reading of said Ordinance. Meisel recommended amending Chapter 15 (Business and General Regulations) of the City of Bowling Green Code of Ordinances to remove Subchapter 15-2 (Gasoline and Diesel Fuel Purchases), as it was no longer necessary language in the ordinance and pre-payments were already required at local gas pumps. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2024 – 9 was approved by unanimous vote.

ORDINANCE NO. BG2024 – 10

(First Reading – Non-Binding)

ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULES

ORDINANCE AMENDING THE CLASSIFICATION/PAY SCHEDULES "G" FOR GENERAL CLASSIFIED, "F" FOR FIRE, "P" FOR POLICE, "D" FOR DEPARTMENT HEAD / MANAGEMENT AND "U" FOR UNCLASSIFIED PART-TIME EMPLOYEES, AND AUTHORIZING PAY INCREASES FOR FISCAL YEAR 2025

Title and summary of Ordinance No. BG2024 – 10 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for the first and non-binding reading of said Ordinance. Meisel explained there was a reset to the General Classified Schedule, which included new pay grades, a few reclassifications, and an increase for all positions to remain competitive with other local employers, as well as a 3.4% COLA for all full-time positions. The amended Classification/Pay Schedules for "G" General Classified, "F" for Fire, "P" for Police, "D" for Department Head/Management and "U" for Unclassified Part-time and authorizing pay increases for Fiscal Year 2025 was recommended for approval. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

First Reading of Ordinance No. BG2024 – 10 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 84

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF ELAINE PRICE TO THE CITY-COUNTY BOARD OF ADJUSTMENTS

Summary of Municipal Order No. 2024 – 84 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Mayor Alcott recommended the reappointment of Elaine Price to the City-County Board of Adjustments, and with no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Municipal Order No. 2024 – 84 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 85

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF AMY HALE CHANDLER TO THE UNIVERSITY DISTRICT REVIEW COMMITTEE

Summary of Municipal Order No. 2024 – 85 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Mayor Alcott recommended the appointment of Amy Hale Chandler to the University District Review Committee, and with no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Municipal Order No. 2024 – 85 was approved by unanimous vote.

ORDINANCE NO. BG2024 – 5
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A PORTION OF A TRACT OF LAND CONTAINING 0.1388 ACRE FROM MHP (MOBILE HOME PARK) AND HB (HIGHWAY BUSINESS) TO HB (HIGHWAY BUSINESS) AND MHP (MOBILE HOME PARK) LOCATED ON A PORTION OF PROPERTY AT 1823 MORGANTOWN ROAD PRESENTLY OWNED BY 231 REAL ESTATE, LLC

Title and summary of Ordinance No. BG2024 – 5 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Ordinance No. BG2024 – 5 was adopted by unanimous vote.

ORDINANCE NO. BG2024 – 6
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 1.3320 ACRES FROM HI (HEAVY INDUSTRIAL) TO HB (HIGHWAY BUSINESS) LOCATED AT 2950 AND 0 FITZGERALD INDUSTRIAL DRIVE PRESENTLY OWNED BY JERRY E. BAKER FOUNDATION, INC.

Title and summary of Ordinance No. BG2024 – 6 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Ordinance No. BG2024 – 6 was adopted by unanimous vote.

ORDINANCE NO. BG2024 – 7
(Second Reading – Binding)
ORDINANCE AMENDING ZONING ORDINANCE

ORDINANCE AMENDING ARTICLES 3, 4, 5, 6 AND 8 OF THE ZONING ORDINANCE FOR THE CITY OF BOWLING GREEN, KENTUCKY AS RECOMMENDED BY THE CITY-COUNTY PLANNING COMMISSION

Title and summary of Ordinance No. BG2024 – 7 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Ordinance No. BG2024 – 7 was adopted by unanimous vote.

ORDINANCE NO. BG2024 – 8
(Second Reading – Binding)
ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER THREE TO
THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL
OPERATING BUDGET FOR FISCAL YEAR 2024

Title and summary of Ordinance No. BG2024 – 8 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Ordinance No. BG2024 – 8 was adopted by unanimous vote.


CLOSED SESSION

Following a brief recess to clear the Commission Chamber, the Board of Commissioners met at approximately 5:40 p.m. in closed session pursuant to KRS 61.810 (1) (b) and (c) as previously approved.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:45 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: May 21, 2024

APPROVED: 

Mayor, Chairman of Board of Commissioners

ATTEST: Hope Spiller
Assistant City Clerk

Minutes prepared by City Clerk Ashley Jackson