

JANUARY

2025

Caretaker REPORT

DEPARTMENT OF PUBLIC WORKS



67

Professionals



Admin
3

**Planning &
Design**
10

**Environmental
Compliance**
4

Facilities
3

Operations
35

Fleet
12



Members of the Public Works team inspect a large sinkhole on Single Tree Way. The hole was stabilized and backfill began on 28 January.

**PUBLIC WORKS DIRECTOR
ANDY SOUZA**



(270) 393-3657 ANDY.SOUZA@BGKY.ORG



Available on our website
www.bgky.org/publicworks



Operations

Ryan Johnson, Manager
(270) 393-3202

Street Maintenance * Sidewalks * Signals * Signs * Plowing * Road Closures
Leaf Pick-up * Dead Animal Removal * Curb Painting * ROW Trimming * Storm Drains

Summary: Operations completed 144 work orders in January (79 for December). Operations repaired/installed 2 traffic signals and 86 signs. 0 injection wells were drilled. 0.26 miles of added maintenance from subdivision acceptance this year (6.53 miles for 2024).

Current Month (January 2025)



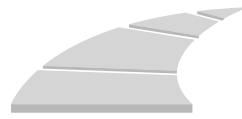
Potholes
Repaired

16



Street
Sweeping
Hours/Miles

12/83



L/ft
Sidewalks
Repaired

74



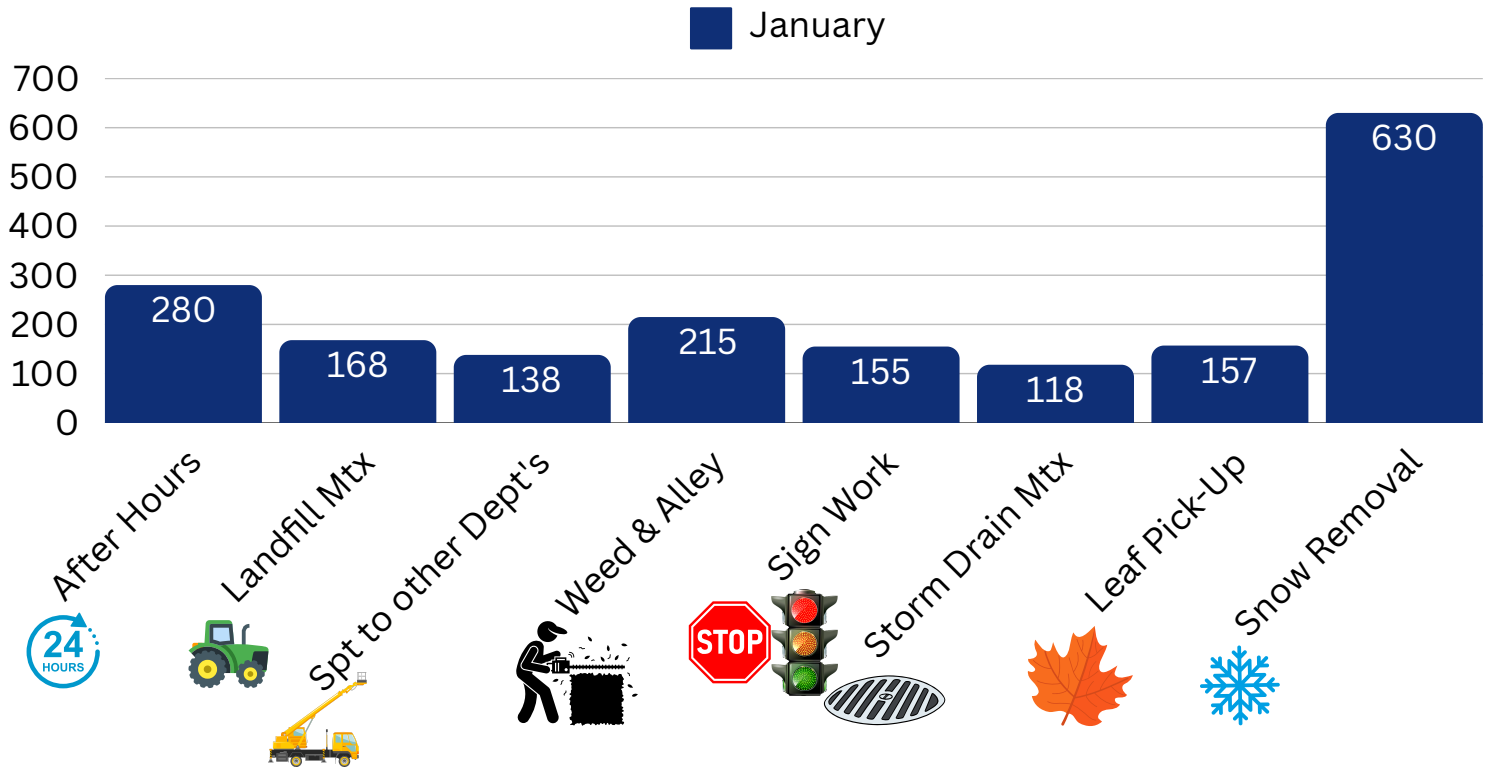
Tons of
Asphalt Used

.5



Operations Maintenance Technician I John Lyons applies salt brine in preparation for inclement weather (3 January).

Operations Hours



TONS OF SALT USED

524

Cost: \$73,108.48



\$139.52

January

5-6 January- 109 tons
 10 January-371 tons
 19 January-44 tons



Traffic Safety Update- Our Public Works Operations crews and Planning & Design staff installed new flexible delineator posts on Ken Bale Boulevard (in front of Drake's Restaurant). The posts are designed to assist drivers in making safe turns at designated locations. Each post is plastic with reflectors and costs \$53.00. (9 January)



Operation: Providing Adequate Wooden Shelters (PAWS)--Brrr...It's cold outside! The city was able to secure a \$10,000 donation for the purchase of dog house shelters to provide to the financially disadvantaged in our community. To date over 60 dog houses have already been delivered, which the NCS staff has been building and will be delivering to those in need.



Public Works Operations crews assisted with Operation PAWS by providing straw to help keep our canine friends out of the mud and water.





Operations Maintenance Technician III David Wilbert finishes concrete on a sidewalk repair on East 11th Avenue. Three sections were replaced along the street (28 January).



Before







After



Planning & Design

Melissa Cansler, City Engineer
(270) 393-3212

Plat Reviews * CDR Reviews * Surveyor
Subdivision Inspections * Traffic Planning

			
Plats Reviewed	Subdivision Inspections	ROW Permits	CDR Reviews
5	4	13	7

Cave Mill Road corridor project- The project design consultant provided the preliminary exhibits to show the roadway alignment, proposed multi-use path, roundabout details, storm infrastructure and other proposed improvements to the roadway. Along with the exhibits, property impacts were identified. Staff first met with owners one-on-one that were most significantly impacted and then on 23 January held a public meeting to share the project details and answer questions adjacent property owner may have. Updates on the project timeline, details and funding will continue to be posted on the city's website at <https://www.bgky.org/publicworks/cave-mill-improvements>.

Punch list inspections were conducted for sections 18 & 19 in Greystone Subdivision and for the cul-de-sac completion on Technology Way in the Transpark this month, reviewing the workmanship of the completed developments prior to acceptance for City maintenance. Construction Coordinators completed 227 site inspections and issued 5 notices of violation (NOV). The NOV's were for housing developments and addressed issues with site maintenance and grading/drainage concerns.

Highland Way Greenway project- In-house design is wrapping up and staff has been working closely with our legal department and Arnold Real Estate Consulting, LLC to begin the work necessary to make offers for necessary easement purchases for the project. Overall, property impacts were kept to a minimum as the majority of the path is city right-of-way.

Transportation Planning efforts - Staff continues to provide key input in the MPO's update of the 2050 Bowling Green- Warren County Metropolitan Transportation Plan. We have held various public engagement events and exercises and the consultant intends to engage with the MPO Technical Advisory Committee (TAC) at the next meeting on 24 February. More information can be found at <https://tinyurl.com/BGWC-2050MTP>

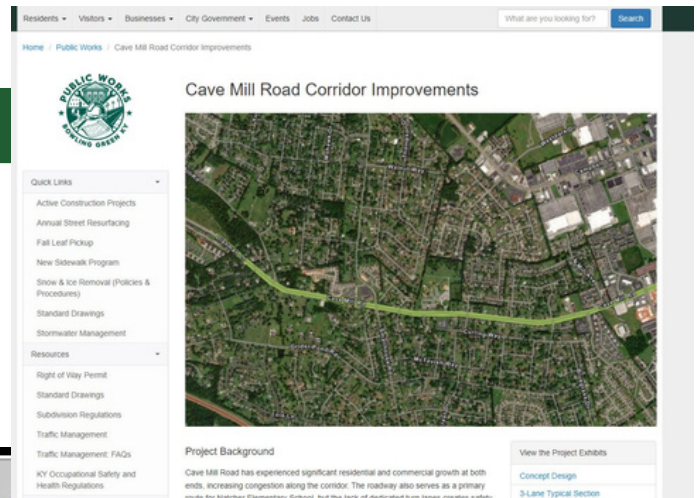
Cave Mill Road Corridor Improvements



On 23 January, the Planning & Design staff, along with members of American Engineers Inc., met with the public to discuss the Cave Mill Road Corridor Project. A webpage was also created to keep the public informed with updates, designs, and a frequently asked questions and answers section. The page will be updated throughout the life of the project.



<https://www.bgky.org/publicworks/cave-mill-improvements>





Bowling Green High School students review city improvement projects led by Public Works during a career day event (29 January).



The Public Works informational section for students showed various projects designed to enhance the quality of life of BG citizens and highlight occupational possibilities to the students (29 January).



Construction Coordinator I Dara Price conducts an inspection at Hillview Mills (21 January)



Construction Coordinator I Dara Price documents construction violations (30 January).



Environmental Compliance

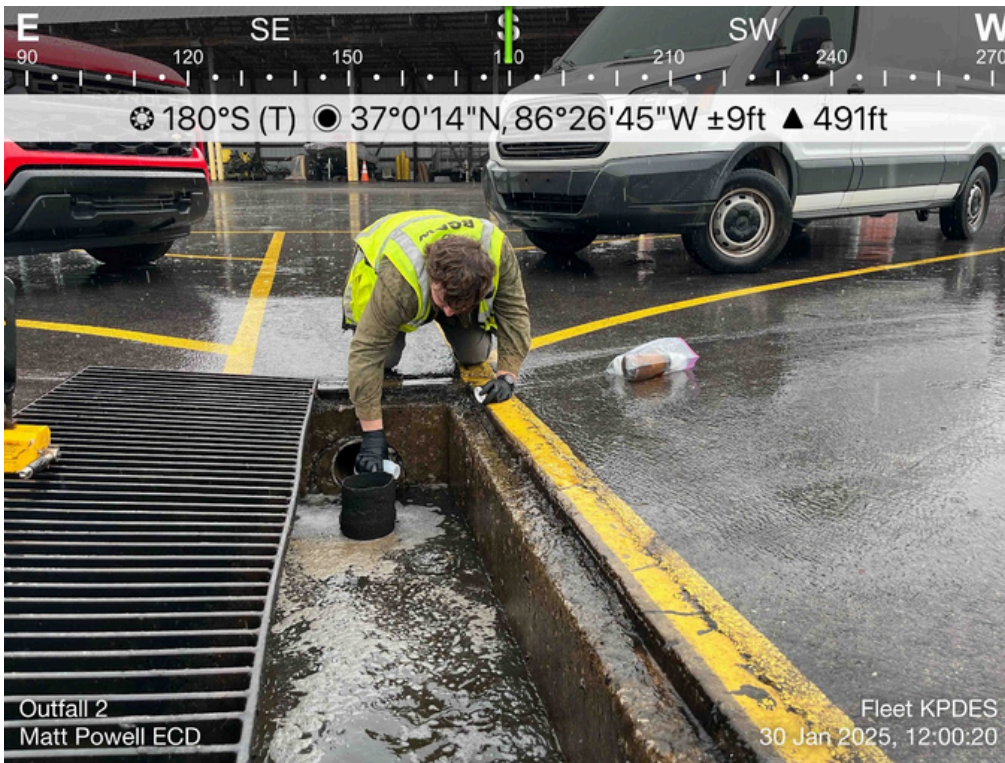
Geologist * Sinkholes * Spills * Education * Water Sampling
Matt Powell, Manager
(270) 393-3071

New Community Trash Cans- A series of 5 side loader serviceable trash cans have taken the place of some older cans in the downtown area. This is in an effort to continue the City's litter abatement efforts. As garbage trucks transition to more efficient technology, the new cans are easier to empty.

BOC Stormwater Presentation- On 30 January, ECD Manager Matt Powell and City Geologist Nick Lawhon presented an update on the current status of the city's stormwater infrastructure to the Board of Commissioners. The presentation included a video highlighting the rapid deterioration of key underground infrastructure and the need for a dedicated funding apparatus. A subsequent working meeting will refine the presentation and offer a way ahead for BOC approval.



Above- City Geologist Nick Lawhon assesses a sinkhole on Single Tree Way utilizing electrical resistivity tomography (13 January).

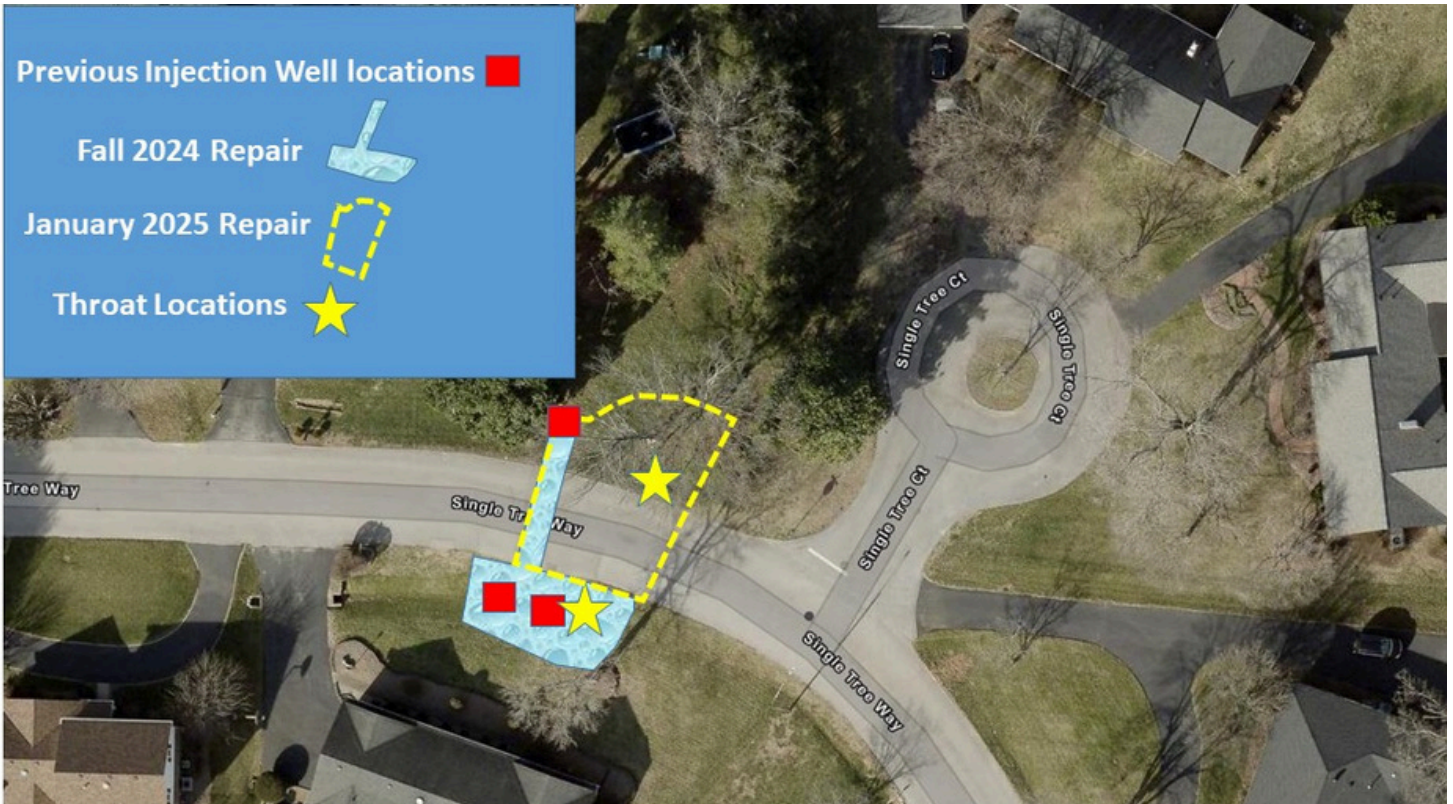


Left- ECD Inspector Matt Wisenden collects a runoff sample from the Fleet Division, recent rule changes mean some City facilities are no longer exempt from having permits. ECD is evaluating our facilities and anticipates adding 3 new permits (30 January).

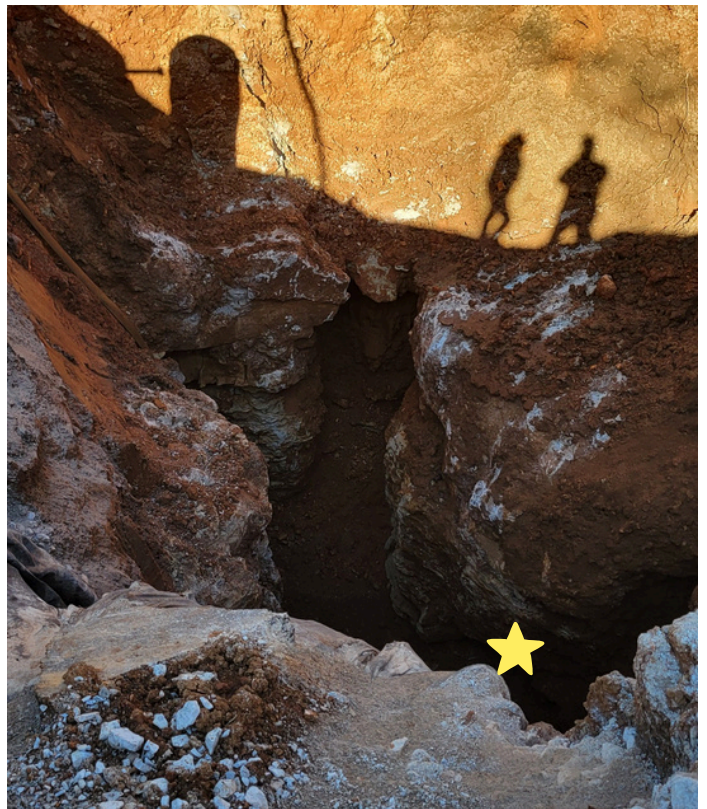
Outfall 2
Matt Powell ECD

Fleet KPDES
30 Jan 2025, 12:00:20

Single Tree Way Sinkhole Repairs



This graphic illustrates the most recent repairs conducted on Single Tree Way and the historical locations of injection wells. It also highlights the Fall 2024 sinkhole repair on the south side of the road.



(left) A water main was severed when a section of ground collapsed during the sinkhole repair in January. (Right) A long stick excavator was brought in and located the throat on 23 January.



Facilities

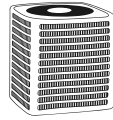
Dave Hehner, Manager
(270) 393-3055

Facilities Management * CIP Construction Projects * Climate Control
Pest Management * Snow Removal

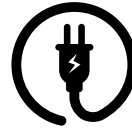
Work Orders
87



Plumbing



HVAC



Electrical



Carpentry



Cleaning

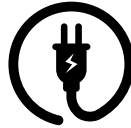
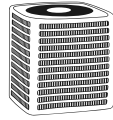


Other

Work Order ID	Location	Plumbing	HVAC	Electrical	Carpentry	Cleaning	Other
1945	PW Admin				1		Window Cleaning
1992	PW Ops	2	1	4		6	Window Cleaning
1992	PW Fleet		1	1	1	1	Window Cleaning
1907	City Hall		1	1		3	Window Cleaning
1946	CH Annex	1	4	3	4	3	Window Cleaning
1974	NCS		1	3		1	Window Cleaning
1997	BGPD	2	7	2		1	Window Cleaning
2009	Fire HQ			1			
1980	Fire #1		3	2			
1980	Fire #2			1			
2001	Fire #3		4	1			



Facilities



Plumbing

HVAC

Electrical

Carpentry

Cleaning

Other

2001	Fire #4		5				
1987	Fire #5	1		1			New electric service \$10,500
2008	Fire #6		1	3			
2020	Fire #7		2		1		
2024	Fire #8		2				
1995	Convention Ctr					2	Frozen Water Main (8 Jan),
1872	Hobson House	1					
1930	White House					1	
1987	Transit Building						Completed Renovation. Bought Appliances
	BGPD Tower Spt						



Fleet

Denise Gilland, Manager
(270) 393-3201

Heavy Duty Truck * Light Duty Trucks & Cars * Police
Fire * ASE Certified Mechanics * Enterprise Fleet Management

Summary

- On 16 January, Fleet processed a repair for Unit 8147 (2025 Chevy Crew Cab) for \$7622.45. The unit sustained damage when it was accidentally driven too close to a greenway bollard.

Current Month (January 2025)



Filled
Parts Requests
247



Preventative
Work Order
55



Repair
Work Orders
95



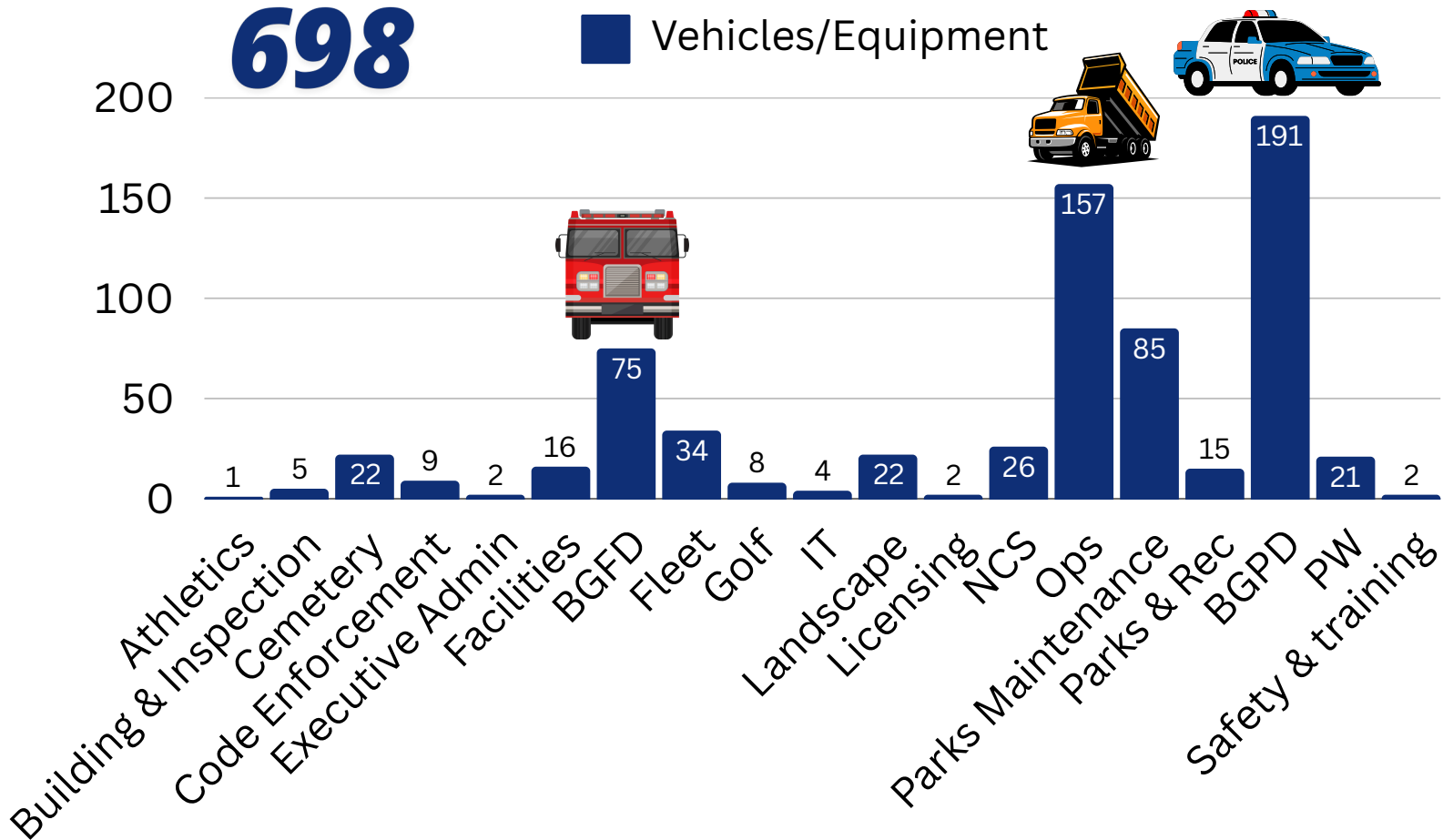
Master Technician Paul Stubs repairs a BGPD engine at Fleet (2 January)



Fleet

Denise Gilland, Manager
(270) 393-3201

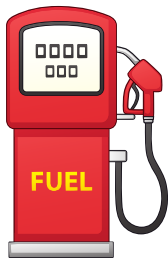
Heavy Duty Truck * Light Duty Trucks & Cars * Police
Fire * ASE Certified Mechanics * Enterprise Fleet Management



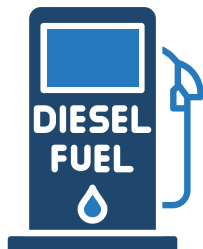
CITY FLEET USAGE



LAST MONTH



15.8K
Gallons
























3K
Gallons



80
Gallons



\$44,159

BGPD	3 	2 	4 
Public Works	5 	2 	
NCS			1 
BGFD	2 	2 	
Operations	2 		1 
Parks Maintenance	4 		
Parks & Rec/Golf	9 		3 
IT		1 	
Fleet	2 	1 	
Safety		1 	
Atheltics	1 		
Code Enforcement/Building Inspection		3 	
Landscape	3 		
Cemetery	2 		

54

L

E

A

S

E

D



Service Technician David Long replaces the brakes on a BGPD cruiser (27 January).



Service Technicians Nick Updegraff (left) and Terry Roberts (right) repair 2 snowplows and ensure they are ready for Operations use (9 January)



Administration

Andy Souza, Director
(270) 393-3657

Miles of Subdivision Acceptance (2025)	Sinkholes (2025)	Storm Drainage “Watch List”
.56 Miles (6.53 in 2024)	Single Tree Way	Josephine St. Shannon Way/North Lee Dr. Stubbins St Creason St.
Subdivision Acceptance	Planning & Design Division	The Board of Commissioners approved Municipal Order 2025-8 approving construction and accepting maintenance of Greystone Subdivision Section 18 (.26 miles) on <u>7 January 2025</u> .
Surplus	Fleet Division	2009 Sutphen Shield Fire Truck (Asset #17149). Disposal Method #2. Approved on 14 January.
Surplus	Fleet Division	2005 Sutphen Monarch Fire Truck (Asset #15952). Disposal Method #2. Approved on 14 January.
Subdivision Acceptance	Planning & Design Division	The Board of Commissioners approved Municipal Order 2025-25 approving construction and accepting maintenance of Greystone Subdivision Section 19 (.25 miles) on <u>21 January 2025</u> .
Subdivision Acceptance	Planning & Design Division	The Board of Commissioners approved Municipal Order 2025-26 approving construction and accepting maintenance of Technology Way (.05 miles) on <u>21 January 2025</u> .
New Hire	Planning & Design Division	The Board of Commissioners approved Municipal Order 2025-19 for the probationary appointment of Kyle Hunt to the position of City Engineer on 21 January 2025.