

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held May 21, 2024**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on May 21, 2024. Mayor Todd Alcott called the meeting to order. Reverend Ford Huskey of Powerhouse Ministries provided the invocation and all present recited the Pledge of Allegiance. Assistant City Clerk Hope Spiller called the roll, and the following members were present: Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Sue Parrigin and Mayor Todd Alcott. There was a full quorum of the Board of Commissioners.

CITY MANAGER

The City Manager reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

Jkeyah Patterson and Myriam Sowell of the Parks and Recreation Department made remarks on the fourth annual Miss and Miss Junior Parker Bennett Pageant.

APPROVAL OF MINUTES

Regular Meeting May 7, 2024.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Beasley-Brown and seconded by Parrigin to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of May 7, 2024 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2024 – 86

**MUNICIPAL ORDER APPROVING THE PROBATIONARY
APPOINTMENTS OF KERRI HASTINGS TO THE POSITION OF
COMMUNICATIONS DISPATCHER I AND LILY TROMBLY TO
THE POSITION OF COMMUNICATIONS DISPATCHER II IN THE
POLICE DEPARTMENT**

Summary of Municipal Order No. 2024 – 86 was read by the Assistant City Clerk. Motion was made by Beasley-Brown and seconded by Parrigin for consideration of said Municipal Order. Human Resources Manager Lori Gray reviewed and recommended the appointments of Kerri Hastings to Communications Dispatcher I and Lily Trombly to the position of Communications Dispatcher II in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 86 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 87

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD FROM THE KENTUCKY TRANSPORTATION CABINET FOR CARBON REDUCTION PROGRAM FUNDS IN AN AMOUNT UP TO \$176,459.40

Summary of Municipal Order No. 2024 – 87 was read by the Assistant City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. City Manager Meisel reviewed and recommended the acceptance of grant funds through the Kentucky Transportation Cabinet for the Carbon Reduction Program in an amount up to \$176,459.40, with a 20% match, for the design phase of a shared-use path along Scottsville Road. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 87 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 88

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE U.S. DEPARTMENT OF TRANSPORTATION FOR THE ACTIVE TRANSPORTATION INFRASTRUCTURE INVESTMENT PROGRAM GRANT IN AN AMOUNT UP TO \$1,200,000

Summary of Municipal Order No. 2024 – 88 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended the submission of an application to the U.S. Department of Transportation for the Active Transportation Infrastructure Investment Program Grant in an amount up to \$1,200,000, with a 20% match, which would be shared with the County for the planning and design of the Jennings Creek Greenway. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 88 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 89

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR KENTUCKY COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY FUNDING TO THE KENTUCKY DEPARTMENT FOR LOCAL GOVERNMENT IN AN AMOUNT UP TO \$3,850,000

Summary of Municipal Order No. 2024 – 89 was read by the Assistant City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel

reviewed and recommended the submission of an application for Kentucky Community Development Block Grant Disaster Recovery Funding to the Kentucky Department for Local Government in an amount up to \$3,850,000 to address stormwater issues on Chestnut Street. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 89 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 90

MUNICIPAL ORDER APPROVING THE PURCHASE OF PROPERTY AT 0 CREEKWOOD AVENUE OWNED BY AHMED DELIC AND AUTHORIZING THE MAYOR AND OTHER AUTHORIZED CITY OFFICIALS TO EXECUTE THE REAL ESTATE SALE AND PURCHASE AGREEMENT, DEED AND ALL OTHER NECESSARY DOCUMENTS

Summary of Municipal Order No. 2024 – 90 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended the purchase of property at 0 Creekwood Avenue in the amount of \$26,000 for Jennings Creek Park and Greenway. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 90 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 91

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2024-37 FOR WESTEN STREET AND HIGHLAND WAY INTERSECTION IMPROVEMENTS FROM SCOTTY'S CONTRACTING & STONE, LLC OF BOWLING GREEN, KENTUCKY IN AN AMOUNT NOT TO EXCEED \$936,292.17

Summary of Municipal Order No. 2024 – 91 was read by the Assistant City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2024-37 for Westen Street and Highland Way intersection improvements from Scotty's Contracting & Stone, LLC in an amount not to exceed \$936,292.17. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 91 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 92

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE PURCHASE OF MOTOR FUEL THROUGH A SOLE SOURCE FROM KEY OIL COMPANY OF FRANKLIN, KENTUCKY IN THE AMOUNT OF \$250,000

Summary of Municipal Order No. 2024 – 92 was read by the Assistant City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval of the purchase of motor fuel through a sole source from Key Oil Company in the amount of \$250,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 92 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 93

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE PURCHASE OF HVAC REPLACEMENT FOR FIRE STATION #7 THROUGH A SOLE SOURCE FROM COMFORT SYSTEMS USA OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$178,246

Summary of Municipal Order No. 2024 – 93 was read by the Assistant City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of HVAC replacement for Fire Station #7 through a sole source from Comfort Systems USA in the amount of \$178,246. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 93 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 94

MUNICIPAL ORDER AUTHORIZING AN AGREEMENT THROUGH NONCOMPETITIVE NEGOTIATIONS WITH JIM WEINBERG LIFESTYLES INC. OF ATLANTA, GEORGIA FOR DESIGN AND MARKETING PROFESSIONAL AND PROMOTIONAL SERVICES FOR RIVERFRONT PARK IN THE AMOUNT OF \$250,000

Summary of Municipal Order No. 2024 – 94 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval to enter into an agreement through noncompetitive negotiations with Jim Weinberg Lifestyles Inc. for design and marketing professional and promotional services for Riverfront Park in the amount of \$250,000. Neighborhood and Community Services Director Brent Childers explained Jim Weinberg Lifestyles would be acting on the City’s behalf to obtain private funding for Riverfront Park. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 94 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 95

MUNICIPAL ORDER AUTHORIZING AN AGREEMENT THROUGH NONCOMPETITIVE NEGOTIATIONS WITH SOKY MARKETPLACE

OF BOWLING GREEN, KENTUCKY FOR THE DUNCAN HINES
DAYS PARTNERSHIP IN AN AMOUNT NOT TO EXCEED \$65,000

Summary of Municipal Order No. 2024 – 95 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval to enter into an agreement through noncompetitive negotiations with SOKY Marketplace for the Duncan Hines Days partnership in an amount not to exceed \$65,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 95 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 96

MUNICIPAL ORDER AUTHORIZING THE HOUSING AUTHORITY
OF BOWLING GREEN TO RETAIN THE CITY’S PORTION OF THE
PAYMENT IN LIEU OF TAXES (PILOT) FOR THE 2023 TAX YEAR
IN THE TOTAL AMOUNT OF \$32,190.96

Summary of Municipal Order No. 2024 – 96 was read by the Assistant City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of the Housing Authority PILOT for the 2023 tax year in the amount of \$32,190.96, and funds would be used for the after-school program. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 96 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 97

MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE A
LEASE AGREEMENT WITH THE DOWNTOWN REDEVELOPMENT
AUTHORITY, INC. TO LEASE CIRCUS SQUARE PARK FOR
CONCERTS IN THE PARK

Summary of Municipal Order No. 2024 – 97 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of the annual lease agreement with the Downtown Redevelopment Authority, Inc. to lease Circus Square Park for Concerts in the Park. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 97 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 98

MUNICIPAL ORDER AUTHORIZING THE CITY ATTORNEY TO
OPT THE CITY INTO OPIOID LITIGATION SETTLEMENTS AND

AUTHORIZING THE MAYOR TO EXECUTE SETTLEMENT AGREEMENTS

Summary of Municipal Order No. 2024 – 98 was read by the Assistant City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. City Attorney Hillary Hightower reviewed and recommended approval in order to opt the City into Opioid Litigation Settlements.

Additionally, Commissioner Melinda Hill was recognized as being named the 2024 Athena Award winner by the Bowling Green Area Chamber of Commerce.

Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 98 was approved by unanimous vote.

ORDINANCE NO. BG2024 – 11

(First Reading – Non-Binding)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 4 (ALCOHOLIC BEVERAGE CONTROL) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES RELATED TO RESTRICTIONS ON PACKAGE LIQUOR LICENSE

Title and summary of Ordinance No. BG2024 – 11 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Bailey for the first and non-binding reading of said Ordinance. City Attorney Hightower recommended amending Chapter 4 (Alcoholic Beverage Control) of the City of Bowling Green Code of Ordinances related to restrictions on package liquor license in order for 501(c)(3) organizations to auction or sale packaged liquor for fundraising. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2024 – 11 was approved by unanimous vote.

ORDINANCE NO. BG2024 – 9

(Second Reading – Binding)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 15 (BUSINESS AND GENERAL REGULATIONS) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES RELATED TO REMOVAL OF SUBCHAPTER 15-2 (GASOLINE AND DIESEL FUEL PURCHASES)

Title and summary of Ordinance No. BG2024 – 9 was read by the Assistant City Clerk. Motion was made by Hill and seconded by Bailey for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None
Ordinance No. BG2024 – 9 was adopted by unanimous vote.

ORDINANCE NO. BG2024 – 10
(Second Reading – Binding)
ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULES

ORDINANCE AMENDING THE CLASSIFICATION/PAY SCHEDULES “G” FOR GENERAL CLASSIFIED, “F” FOR FIRE, “P” FOR POLICE, “D” FOR DEPARTMENT HEAD / MANAGEMENT AND “U” FOR UNCLASSIFIED PART-TIME EMPLOYEES, AND AUTHORIZING PAY INCREASES FOR FISCAL YEAR 2025

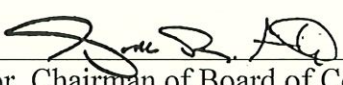
Title and summary of Ordinance No. BG2024 – 10 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None
Ordinance No. BG2024 – 10 was adopted by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:45 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: June 4, 2024

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: 
City Clerk

Minutes prepared by Assistant City Clerk Hope Spiller